



Town of Chester  
Board of Selectmen  
84 Chester Street  
Chester, NH 03036  
Phone: (603) 887-3636 x114  
E-mail: [ChesterBOS@ChesterNH.org](mailto:ChesterBOS@ChesterNH.org)

*Charles F. Myette, Chairman, '25*  
*Stephen O. Landau, '24*

*Steven M. Couture, Vice-Chairman, '24*  
*Dana Theokas, '26*

*Richard S. Trask, '26*

### **BOARD OF SELECTMEN MEETING AGENDA**

*Date of Meeting: May 4<sup>th</sup>, 2023 @ 6:00 PM – Meeting Room*  
*Broadcast on Channel 20 and streamed on [Government \(cablecast.tv\)](http://Government.cablecast.tv) – click "Watch Now"*

#### **I. PRELIMINARIES:**

- 1.1 6:00 PM Call the Meeting to Order
- 1.2 Roll Call
- 1.3 Pledge of Allegiance
- 1.4 Chairman's Additions or Deletions
- 1.5 Public Comment (10 minutes)

#### **II. APPOINTMENTS**

- 2.1 NexTrex Bench: Ann Podlipny
- 2.2 Appointment to Spring Hill Farm Advisory Committee: Ann Podlipny
- 2.3 Wason Pond Wrangler Update: Jessica Hatch
- 2.4 PD - Consideration of New Hire: Chief Berube

#### **III. BUSINESS:**

- 3.1 Solar Working Group Mission

#### **IV. CONSENT AGENDA:**

- 4.1 Minutes: April 13, 2023 & April 20, 2023

#### **V. SELECTMEN'S ITEMS:**

- 5.1 Chairman's Announcements
- 5.2 Roundtable
- 5.3 TA Report
- 5.4 Action Items
- 5.5 Potential Non-Public Sessions

#### **VI. ADJOURNMENT:**

**PLEASE NOTE:** *To be added to the next agenda, please contact the Board of Selectmen's office by phone, in-person, or by email by 12pm Thursday prior to the next meeting. Please include any applicable documentation at this time for the Board's review. Agenda items may be added or deleted without notice.*

**TOWN OF CHESTER**  
***Office of Selectmen***

**Appointment and Oath**

To: Ann Podlipny, Chester, NH

**WHEREAS**, there is a vacancy for a regular member of the Spring Hill Farm Advisory Committee (term to expire May 31<sup>st</sup>, 2026), and

**WHEREAS**, We, the undersigned, have confidence in your ability and integrity to perform the duties of said office, we do hereby appoint you, the said Ann Podlipny, and upon your taking the oath of office, and having this appointment and the certificate of said oath recorded by the Town Clerk, you shall have the powers, perform the duties, and be subject to the liabilities of such office, until another person shall be chosen and qualified in your stead.

Given under our hand this 4<sup>th</sup> day of May 2023:

\_\_\_\_\_  
Charles F. Myette, Chairman

\_\_\_\_\_  
Steven M. Couture, Vice-Chairman

\_\_\_\_\_  
Stephen O. Landau, Selectman

\_\_\_\_\_  
Dana Theokas, Selectwoman

\_\_\_\_\_  
Richard S. Trask, Selectman



Selectmen of Chester  
New Hampshire

I, \_\_\_\_\_, do solemnly swear that I will faithfully and impartially discharge, and perform all the duties incumbent as a regular member of the Spring Hill Farm Advisory Committee according to the best of my abilities, agreeably to the rules and regulations of the constitution and laws of the State of New Hampshire. So help me God.

State of N.H., Rockingham County; personally appeared the above named \_\_\_\_\_ who took and subscribed the foregoing oath, before me:

Date Received & Recorded: \_\_\_\_\_

Recorded by: \_\_\_\_\_  
Justine Celentano, Town Clerk



Town of Chester  
Board of Selectmen  
84 Chester Street  
Chester, NH 03036  
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*Charles F. Myette, Chairman, '25*

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*Richard S. Trask, '26*

**DRFAT DRAFT DRAFT DRAFT**

**A. Solar Workgroup mission, goals, and objectives.**

<b>Solar Workgroup</b>	
<b>Mission:</b> To assess and recommend solar power options to offset municipal electrical costs and provide revenue to the Town.	
<b>Goal:</b>	Present the Selectboard (BOS) with Workgroup findings and recommendations no later than January 18 <sup>th</sup> , 2024*.
<b>Objective 1: Site Location Assessment</b>	
<b>Action:</b>	Identify town owned property suitable for solar power. Selected property(ies) should support a solar array without undue financial or long-term use impacts to the municipal budget or services.
<b>Objective 2: Solicit proposals for Solar Arrays</b>	
<b>Action:</b>	Solicit proposals for solar arrays on properties identified in Objective 1. Analyze and recommend the best solar ownership model and site(s).
<b>Objective 3: Outreach on Workgroup Findings and Recommendations</b>	
<b>Action:</b>	Develop materials and present draft recommendations and findings to groups, boards, committees, and general public.
<b>Action:</b>	Present final Workgroup findings and recommendations to BOS

***\*Note: The workgroup may make a determination to recommend or not recommend a solar array. Therefore, completing each objective is based on that determination by the workgroup.***

**B. Administrative items of note (per Selectboard Rules of Procedure).**

- The Group shall appoint its own chair.
- No request to the Town Administrator shall be made without a majority vote of the members of the Group. Requests for staff support shall be made to the Town Administrator. If there is a disagreement between the Group and the Town Administrator on use of Town resources, the Board of Selectmen shall resolve the matter.
- Posting of meetings and minutes of Working Group meetings shall be recorded in accordance with RSA 91-A, the NH Right to Know Law.

**Town of Chester  
Board of Selectmen’s Meeting  
Thursday, April 13, 2023  
Municipal Complex  
Draft Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Pledge of Allegiance  
Chairman’s Additions or Deletions  
Public Comment (10 minutes)  
Permission for Monitoring Wells – Jonathan Remillard  
Police Department Update  
Organization of Board  
BOS Rules of Procedure Update  
Liaison Discussion  
Website Updates  
Consent Agenda  
Chairman’s Announcements  
Roundtable  
TA Report  
Action Items  
Potential Non-Public Sessions  
Adjournment

*1.1 Call to Order*

Chairman Myette called the meeting of the Chester Board of Selectmen to order at 6:00pm.

*1.2 Roll Call*

Selectmen Present:

Chuck Myette  
Steve Couture  
Dana Theokas  
Dick Trask  
Stephen Landau

Debra Doda, Town Administrator

Members of the Public Present at various times:

Aaron Berube, Police Chief  
Justine Celentano, Town Clerk, Tax Collector  
Nancy Myette  
Corinna Reishus, Recreation Director  
Bryan Remillard

Jonathan Remillard

and other persons unknown to the Recording Secretary.

### *1.3 Pledge of Allegiance*

Chairman Myette led the attendees in the Pledge of Allegiance.

### *1.4 Chairman’s Additions or Deletions*

Chairman Myette added 2.3 Justine Celentano, 3.5 Impact Fees, 3.6 Appointment to Planning Board- Brian Sullivan. Vice Chairman Couture has one nonpublic on finance.

### *1.5 Public Comment*

Chairman Myette opened the meeting to public comment at 6:03pm.

As no Members of the Public wished to be heard, Public Comment was closed at 6:03pm.

## **II. Appointments**

### *2.1 Permission for Monitoring Wells – Jonathan Remillard*

Mr. Remillard is asking permission to install monitoring wells on Town property, specifically north of the landfill. He explained that additional wells are needed now that the PFAS are outside the limits of his property on Dump Road and they need to know how far the PFAS have spread. Selectwoman Theokas inquired what the permit would entail. Mr. Remillard stated it would be for a year of monitoring. Chairman Myette mentioned the Federal Government issued new standards which are lower than the standards in NH.

Town Administrator Doda mentioned the agreement was approved by Town Counsel and the insurance certificates are attached to the documents.

Selectman Landau inquired about the proximity of the monitoring well to the town’s monitoring wells. Mr. Remillard believes the proposed monitoring well is between 500-700 feet away. He will look into having the town’s monitoring wells put on the map for reference.

Selectwoman Theokas asked about the next phase if the PFAS are either up or down. Chairman Myette explained the different phases but mentioned it is still early. Everything will depend on the results.

***Selectman Landau motioned to allow access to the property and allow Chairman Myette to sign the agreement. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

Chairman Myette added a non-public.

### *2.2 Police Department Update*

Chief Berube mentioned a social media post stating the Chief was giving more information about the shooting on Old Chester Turnpike to the Selectboard and not to the public. Chief Berube stated that the information is inaccurate. Chief Berube is in contact with the County Attorney’s office who have advised the case is still under investigation. If there are any questions about the case they can be directed to the NH Major Crimes Unit.

Chief Berube updated the Board on the hiring process. One candidate with a questionable background has been removed from the process. The certified candidate’s background check by a third party is going smoothly, and the uncertified candidate is moving along. He hopes to present the certified candidate by the end of April and the other by mid-May in hopes of having him start the academy in June.

Chief Berube explained he will be within budget with the hiring and promotions for next year. Selectwoman Theokas inquired if the Town is paying for the academy and compensation for the officer while in the academy. Chief Berube stated that the Police Academy itself is funded through the state’s budget; however, the Town is required to compensate the officer while in the full-time academy.

Selectman Landau questioned if they would be required to sign a three-year contract. Chief Berube explained there would be a 36-month contract signed at the completion of the academy. Chief Berube spoke about the fitness training for the academy and field training after.

Chief Berube mentioned there are officers including himself who have vacation time left. He will be taking vacation days to work details otherwise he will lose his vacation time.

*2.3 Town Clerk/ Tax Collector Update (moved to later in the meeting)*

### **III. New Business**

#### *3.1. Organization of Board*

Chairman Myette explained that every year a Chairman and Vice Chairman need to be appointed for the Selectboard.

***Vice Chairman Couture motioned to reappoint Chairman Myette as Chairman of the Board. Selectman Landau seconded the motion. A roll call vote was taken; Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

Selectman Landau pointed out that Vice Chairman Couture has done a great job in the position.

***Selectman Landau motioned to reappoint Vice Chairman Couture as Vice Chairman of the Board. Selectwoman Theokas seconded the motion. A roll call vote was taken; Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

#### *3.2 BOS Rules of Procedure Update*

Chairman Myette mentioned the Board’s Rules of Procedure was sent to the group to review with proposed changes. It is important for the group to get familiar with their responsibilities. There are courses the Board can take as well.

Chairman Myette suggested thinking about the master plan when looking at the liaison program. The liaisons should look at each department’s plans, needs, and wishes, and think about now and the future. As a liaison, we want to assist the department, not run it.

Vice Chairman Couture is proposing the Board meet the first and third week of the month. The Board needs to be more of a Board. The Board should be more strategic in where they invest their time. Items placed on the agenda need to be well vetted with ample time to review and develop. For this to work you need time and many things do not happen from week to week for significant decisions. Vice Chairman Couture stated this doesn’t mean if a time sensitive item needed attention the Board could not meet to discuss it. The meeting would need to be posted 24 hours prior.

Selectman Landau likes what is being proposed other than the meeting frequency. Once these things are established some people believe this is set in stone. For many years the Board has met less in the summer and around holidays and the Board would decide a few weeks in advance. During Budget season weekly meetings are necessary. He feels the proposed schedule should not be the standard.

Selectman Landau mentioned the increase in the stipend, and how he would feel he was not earning it by having fewer meetings. Chairman Myette would want everyone aware of the flexibility if something should arise if this is approved. He feels there is also not enough time to talk about things that are not on the agenda; for example, changes in town or strategic thoughts. Periodically there are five Thursdays in a month and Chairman Myette suggested having a workshop meeting on that Thursday.

Selectwoman Theokas inquired if the agenda gets too overwhelming and another meeting is needed, what is the requirement to notice the meeting. Town Administrator Doda stated twenty- four hours. Having a set schedule on the first and third Thursdays gives a sense of consistency and if something does come up another meeting can be added. Within a few months the Board will know if the adjusted schedule is working or not.

Vice Chairman Couture believes the consent agenda can be tightened up. And there will be time to have items publicly posted. Chairman Myette mentioned the Consent Agenda should be items that have already been discussed or they are just items that they just sign automatically.

***Vice Chairman Couture motioned to adopt the Board of Selectmen Rules of Procedure as presented including the additional document of policy change.***

Selectwoman Theokas suggested tabling the rules of procedure until the next meeting.

***Vice Chairman Couture amended the motion to approve the policy statement document. Selectwoman Theokas seconded the motion. A roll call vote was taken; Myette – aye, Trask– nay, Theokas –aye, Couture –aye, Landau – nay. With three in favor, the motion passed.***

The rules of procedure will be brought forward as a consent agenda item at a future meeting.

With the new meeting schedule, the Rules of Procedure have been revised. The Board will receive their meeting documents by the Friday before the meeting. Also, the packet sent to the Board would be placed on the town website for the public to view prior to the meeting.

*2.3 Town Clerk/ Tax Collector Update (moved from earlier in the meeting)*

The Board congratulated Town Clerk/Tax Collector Celentano on her recent election win.

Ms. Celentano said she has learned a lot about her new role and has discussed it with Town Administrator Doda. Ms. Celentano explained the different responsibilities in the position, and many require certifications. Motor vehicles, boats, dogs, vital records, marriage licenses, notary public, elections. They also handle the town records, collect money from the town departments, tax collection, and daily, monthly and yearly reconciliation.

Ms. Celentano met with Town Administrator Doda regarding compensation, benefits, and time off. This position is an elected position with compensation approved by the Town. Ms. Celentano has an expectation for her salary to be what was approved in the budget as well as benefits. She explained as an elected official, the Town Clerk/ Tax Collector is not an employee of the Town and not subject to the Town personnel policy with respect to vacation, sick time and hours of work per week. Ms. Celentano reiterated to the Board she is committed to the job.

Selectman Landau has been approached by many residents asking for hours on Fridays. He recognizes the Town Clerk can set her own hours, but the employees of the Town Clerk are Town employees. Selectman Landau mentioned the Town Clerk’s position has changed over the years.

Selectman Landau pointed out the deeding or lien process for lack of paying taxes should not be blamed on the Tax Collector. Ms. Celentano is reviewing the payment plans.

Ms. Celentano will take Selectman Landau’s suggestion about hours into consideration. She is comparing other Town Clerks’ office hours.

Chairman Myette had the same request to open the Town Clerk’s office on Fridays. Selectwoman Theokas asked how many hours are customer-facing vs back office. Ms. Celentano stated they are open to the public 28 hours per week.

Selectman Landau mentioned a lot of the Town’s records were sent to the state. There are numerous grants that are available to preserve old records. Ms. Celentano will look into the possible grants.

### *3.3 Liaison Discussion*

The Board discussed who the liaisons would be for departments, committees, and commissions.

<b>Department, Committee, Commission</b>	<b>Liaison</b>	<b>Discussion (if any)</b>
Assessing	S. Couture	
Budget Committee	S. Couture	Vice Chairman Couture would like to work on the process and make improvements.
Building Department	D. Theokas	
Cemeteries	S. Landau D. Theokas (Backup)	Selectman Landau shared the history with having two sets of Cemetery Trustees.
Conservation Commission	D. Theokas S. Couture (Backup)	



Emergency Management	C. Myette	Recommendation is to have the same Liaison as Fire Department
Fire Department	C. Myette	
Facilities	S. Landau D. Theokas (Backup)	Recreation Director manages the facility usage
Finance	R. Trask	
Highway Department	R. Trask	Chairman Myette explained the liaison will need to work closely with Mr. Piper and the financials.
IT	D. Doda	
Joint Loss Management Committee	D. Doda	
Library	S. Couture	
PACT	D. Theokas	
Planning Board	C. Myette	Selectwoman Theokas will no longer be an alternate due to RSA restrictions.
Police Department and Highway Safety	D. Theokas R. Trask (Backup)	Chief Berube felt there should be an alternate as well.
Recreation	D. Theokas	
School Board	S. Couture	
Seniors	C. Myette S. Landau (Backup)	
Spring Hill Farm Advisory Committee	S. Landau	
Technical Review Committee	D. Theokas	
Town Administrator	S. Couture	
Town Clerk	S. Couture	
Transfer Station	S. Landau C. Myette (Backup)	
Wason Pond Commission	S. Landau S. Couture (Backup)	
Welfare	S. Landau	
Zoning Board of Adjustment	R. Trask	

### 3.4 Website Updates

Town Administrator Doda spoke to School Board Chairman Richardson (not present) about the website changes requested by Selectman Trask. Mr. Richardson would like the link to Facebook and separate the daycares out. Town Administrator Doda will continue working on the changes.

Chairman Myette mentioned the Town generally takes the policy of not responding to outside web pages or Facebook. Many items are posted on other sites with incorrect information, if the Town wanted to comment, does the Town have an official Facebook page? Selectman Landau feels that commenting or correcting wrongful accusations would lead to more comments. Town Administrator Doda feels the Town webpage is where things should be released.

### 3.5 Request for Impact Fees: Fencing at Town Fields

Chairman Myette advised the request for fencing was approved by the Planning Board and sent to the Selectboard.

Recreation Director Reishus mentioned a meeting in 2021 to establish who is responsible for what on the town fields. In 2022 another walkthrough occurred to look at the damaged fencing. The fences are over twenty years old and have had minimal fixes.

Fencing was placed on the Capital Improvement Plans (CIP) last year. The quote received was \$11K plus a 10% increase after a certain amount of time had passed. Recreation Director Reishus advised the newest amount would not exceed \$12K. With the quote being more than the approved amount, Recreation Director Reishus will reach out to the various users to help with the costs over the approved amount.

Selectwoman Theokas is happy to see the different groups on the field.

***Selectman Landau motioned to approve the release of \$11,283.36 for the purchasing of fencing for the Town ballfields. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

#### *3.6 Planning Board Appointment*

Chairman Myette stated the paperwork has been fixed.

***Selectwoman Theokas motioned to reappoint Brian Sullivan to the Planning Board with a term to expire May 31, 2025. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

### **IV. Consent Agenda**

#### *4.1 HealthTrust Renewal Rates*

Selectman Landau pointed out one of the medical plans with the most participation is being dropped in 2025 and he would like to know the reason. Vice Chairman Couture stated the plan is not an HMO.

***A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – abstained. With four in favor, the motion passed with Landau abstaining.***

#### *4.2 Granite State Communications Contract*

***Vice Chairman Couture motioned to allow Chairman Myette to sign the contract on behalf of the Selectboard. Selectman Trask seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

### **V. Selectmen’s Business**

#### *4.1 Chairman’s Announcements*

Chairman Myette announced the following meetings and upcoming events:

Monday April 17, 2023                      Spring Hill Farm Advisory Committee Meeting at 7:00pm

Tuesday April 18, 2023                      ZBA Meeting at 7:00pm

Thursday April 13, 2023                      Board of Selectmen Meeting at 6:00pm

Saturday April 15, 2023                      Rabies Clinic from 9am to 12pm in the Town Hall parking lot.  
Must sign up by calling Ark Animal Homecare. More details on  
ChesterNH.org

*4.2 Roundtable*

Selectman Landau:  
*Nothing to report.*

Selectwoman Theokas:  
*Nothing to report.*

Selectman Trask:  
*Nothing to report.*

Vice Chairman Couture:  
*Nothing to report.*

Chairman Myette:  
*Nothing to report.*

*4.3 Town Administrator’s Report*

Vice Chairman Couture advised the request for funding should be a written request.

Town Administrator Doda mentioned the necessary repairs to the kitchen are not as bad as previously thought to be. Ceiling tiles can be purchased from Lowes and the floor can be fixed with epoxy. The largest expense will be the air gap and the quote received is around \$1500.00. The kitchen has netted \$9K in rental fees this fiscal year. Selectman Landau mentioned the renters of the kitchen are not necessarily residents of Chester.

With the new Board members, it was discussed on what to officially call the Board. They will be known as the Selectboard. Selectman Landau felt it should have changed many years ago.

Town Administrator Doda pointed out the stipends for the members. It was noted with the change in meeting dates the prior selectman will only be paid three quarters of the last year of their term. Chairman Myette felt the last quarter should go to the new members as they were officially on the Board for the quarter.

Vice Chairman Couture would like to discuss one item from the Town Administrator’s report in non-public.

4.4 Action Items

None

4.5 Non-Public Session(s)

Chairman Myette announced four non-public sessions.

***Vice Chairman Couture motioned to go into non-public session pursuant to 91-A:3(II) (a) public employees, (c) reputation and (l) legal advice. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was closed to the public at 7:50 PM. Police Chief Berube remained in the meeting room.

Police Chief Berube departed the meeting room at 8:26 PM.

***Vice Chairman Couture motioned to come out of non-public session. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was reopened to the public at 8:58 PM.

***Vice Chairman Couture motioned to seal the minutes of the first non-public session, on Public Employees. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

***Vice Chairman Couture motioned to seal the minutes of the second non-public session, on Reputation. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

***Vice Chairman Couture motioned to seal the minutes of the third non-public session, on Legal Advice. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

***Vice Chairman Couture motioned to seal the minutes of the fourth non-public session, on Public Employees. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

***Vice Chairman Couture motioned to seal the minutes of the fifth non-public session, on Reputation. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

VI. Adjournment

***Vice Chairman Couture moved to adjourn the meeting. Selectman Landau seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was adjourned at 9:03 PM.

400 Respectfully submitted,  
401  
402 Janis A. Jalbert  
403 Recording Secretary

**Town of Chester  
Board of Selectmen’s Meeting  
Thursday, April 20, 2023  
Municipal Complex  
Draft Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Pledge of Allegiance  
Chairman’s Additions or Deletions  
Public Comment (10 minutes)  
Road Discontinuance  
Investment Policy  
Consent Agenda  
Chairman’s Announcements  
Roundtable  
TA Report  
Action Items  
Potential Non-Public Sessions  
Adjournment

*1.1 Call to Order*

Chairman Myette called the meeting of the Chester Board of Selectmen to order at 6:00pm.

*1.2 Roll Call*

Selectmen Present:

Chuck Myette  
Steve Couture (arrived at 6:03pm)  
Dana Theokas  
Dick Trask  
Stephen Landau

Absent:

Debra Doda, Town Administrator

Members of the Public Present at various times:

Aaron Berube, Police Chief  
Justine Celentano, Town Clerk, Tax Collector  
Phil Gladu, Fire Chief  
Mark Keddy  
Nancy Myette  
Jacob Rutledge  
Nick Tranquillo

and other persons unknown to the Recording Secretary.

### *1.3 Pledge of Allegiance*

Chairman Myette led the attendees in the Pledge of Allegiance.

### *1.4 Chairman’s Additions or Deletions*

*None*

### *1.5 Public Comment*

Chairman Myette opened the meeting to public comment at 6:02pm.

As no Members of the Public wished to be heard, Public Comment was closed at 6:03pm.

## **II. Appointments**

### *2.1 Road Discontinuance*

Mr. Tranquillo, 344 Lane Road, would like to discuss the discontinuance of an extension of Ledge Road that runs through his property. Mr. Tranquillo and Town Administrator Doda (not present) worked together and found in 1984 a warrant article discontinuing this portion of Ledge Road.

*Article 41. To see if the Town will vote to discontinue the following road: The extension of Ledge Road from the intersection of Lane Road to the Raymond Line. (By petition)*

It is unclear if once it passed at the Town Meeting the discontinued road reverted to the abutters or remained town owned.

In 2009, the prior owners of the property attempted another warrant article.

*Article 28 (submitted by citizen’s petition). To see if the Town will vote to discontinue that portion of Bald Hill Road pursuant to RSA 231:43 being that portion that runs from Lane Road northeasterly to the Raymond Town Line, bounded on the northwest by Tax Map 12 Lot 3 and the southeast by Tax Map 12 Lots 5 & 5-1 and further to authorize the Selectmen to convey the discontinued portion of the road to the abutting landowners.*

Due to the petitioner not being present at the 2009 Town Meeting, this article had been tabled.

Mr. Tranquillo would like to merge his properties, renovate the house, and repave his driveway; however, with what could be a Class VI Road separating his properties, the renovations would be impacted by setbacks. Chairman Myette would like Town Counsel to give their opinion before moving on with this discussion. Selectman Landau advised if it needs to go to Town Meeting, the Selectboard could place it on the warrant.

## **III. New Business**

### *3.1. Investment Policy*

Chairman Myette questioned if Town Treasurer Lamphere would be presenting the Treasurer’s Investment Policy. Ms. Jalbert was unaware. Selectman Trask mentioned it was already on the agenda when he was going to request it to be placed on the agenda.

Selectman Trask pointed out the Town has a significant amount of funds invested and any CDs over \$250K are not FDIC insured. Selectman Trask suggested moving some of the money to other institutions.

Selectman Trask mentioned the executive order just signed by Governor Sununu directing State entities to prioritize investment returns and minimize risk in fulfillment of the fiduciary duties. Vice Chairman Couture stated that is for the State and not municipalities.

Chairman Myette inquired if a committee or working group is needed to review what the Town has invested, where it is invested, and if we are on track.

Vice Chairman Couture pointed out if ESG (environmental, social and corporate governance) is needed in the investment policy, then look at where in the policy it should be written. Chairman Myette stated the action for this is to have Town Treasurer Lamphere attend a meeting for discussion. Prior to that a small group can look at what changes should be made to the policy.

Vice Chairman Couture suggested working with Town Treasurer Lamphere and ask if the town’s investments greater than \$250K are at risk and, if so, how to mitigate it.

If a working group is needed it should include Finance, Treasurer, Trustees of the Trust Funds, Wilcomb Townsend Trustees, Cemetery Trustees, and the Library Trustees.

#### **IV Consent Agenda**

##### *4.1 BOS Rules of Procedure*

No comments on the procedures.

***Vice Chairman Couture motioned to approve the Selectboard Rules of Procedure. Selectwoman Theokas seconded the motion. A roll call vote was taken Myette – aye, Trask– nay, Theokas –aye, Couture –aye, Landau – nay. With three in favor, the motion passed.***

#### **V. Selectmen’s Business**

##### *4.1 Chairman’s Announcements*

Chairman Myette announced the following meetings and upcoming events:

Wednesday April 26, 2023	Planning Board Meeting at 7:00pm
Monday May 1, 2023	Wason Pond Commission Meeting at 7:00pm
Wednesday May 3, 2023	Planning Board Meeting at 7:00pm
Wednesday May 3, 2023	School Board Meeting at 7:00pm



Thursday May 4, 2023

Board of Selectman Meeting at 6:00pm

Saturday April 22, 2023

Drug Takeback Day 10:00am -2:00pm at the Transfer Station. Selectwoman Theokas announced Officer Crumb would be there and to stop by and say goodbye. It is one of his last shifts in town.

Saturday April 29, 2023

Household Hazardous Waste Day 9:00am to 12:00pm at the Plaistow Public Works Facility 144F Main Street.

The Town has been informed by DOT that they plan to pave a section of Route 121 starting on Monday, April 24th, 2023, and lasting approximately two weeks - hopefully finishing by Friday, May 5th, 2023. The section to be paved is the 3.8 miles that runs from the flashing light at the 102/121 intersection southeast to the Derry/Sandown corner of Town. Please expect delays, drive patiently, and we apologize for any inconvenience.

#### 4.2 Roundtable

Selectman Landau:  
*Nothing to report.*

Selectwoman Theokas mentioned volunteers from Chester Academy, Baseball/Softball League, and Busche Academy helped get the fields ready for the season.

Selectman Trask:  
*Nothing to report.*

Vice Chairman Couture mentioned the Solar Working group will be coming to be appointed by the Selectboard at the May 19<sup>th</sup> meeting.

Chairman Myette:  
*Nothing to report.*

#### 4.3 Town Administrator’s Report

*None*

#### 4.4 Action Items

*None*

#### 4.5 Non-Public Session(s)

Chairman Myette announced two non-public sessions.

***Selectman Landau motioned to go into non-public session pursuant to 91-A:3(II) (c) reputation. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was closed to the public at 6:26 PM.

***Selectman Landau motioned to come out of non-public session. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was reopened to the public at 7:42 PM.

***Selectman Landau motioned to seal the minutes of the first non-public session, on Reputation. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

***Selectman Landau motioned to seal the minutes of the second non-public session, on Reputation. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

## **VI. Adjournment**

***Selectman Landau moved to adjourn the meeting. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Trask– aye, Theokas –aye, Couture –aye, Landau – aye. With all in favor, the motion passed.***

The meeting was adjourned at 7:43 PM.

Respectfully submitted,

Janis A. Jalbert  
Recording Secretary

## Janis Jalbert

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**From:** Stacy Manfrates  
**Sent:** Wednesday, April 26, 2023 5:22 PM  
**To:** Stephen Landau; Chuck Myette; Debra Doda; Maintenance; Janis Jalbert  
**Subject:** Transfer Station  
**Attachments:** SppedLimitResults42223.pdf

Hello All!

Keeping you all in the loop.

I requested the speed sign from CPD. They were awesome to oblige! 😊

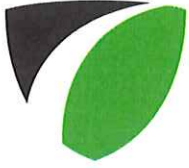
We have a bit of a problem with speeding in parking lot from residents. Problem area is entrance to swap/book shop mostly. It goes without saying this is a major safety issue for staff and residents.

I believe the Residents Only sign at entrance and the speed sign on side of barn from CPD has helped. We are going to use both these methods as long as we can.

I will send results as I get them.

Thank you!

Stacy



# Extended Speed Summary

## Transfer Station - Parking Lot, NB

Start: 2023-04-22

End: 2023-04-22

Times: 0:00-23:59

Violation Threshold: Speed Limit + 0

Speed Range: 1 to 150

## Overall Summary

Total Days of Data: 1

Speed Limit: 5

Average Speed: 7.29

50th Percentile Speed: 6.61

85th Percentile Speed: 9.28

Pace Speed Range: 4-14

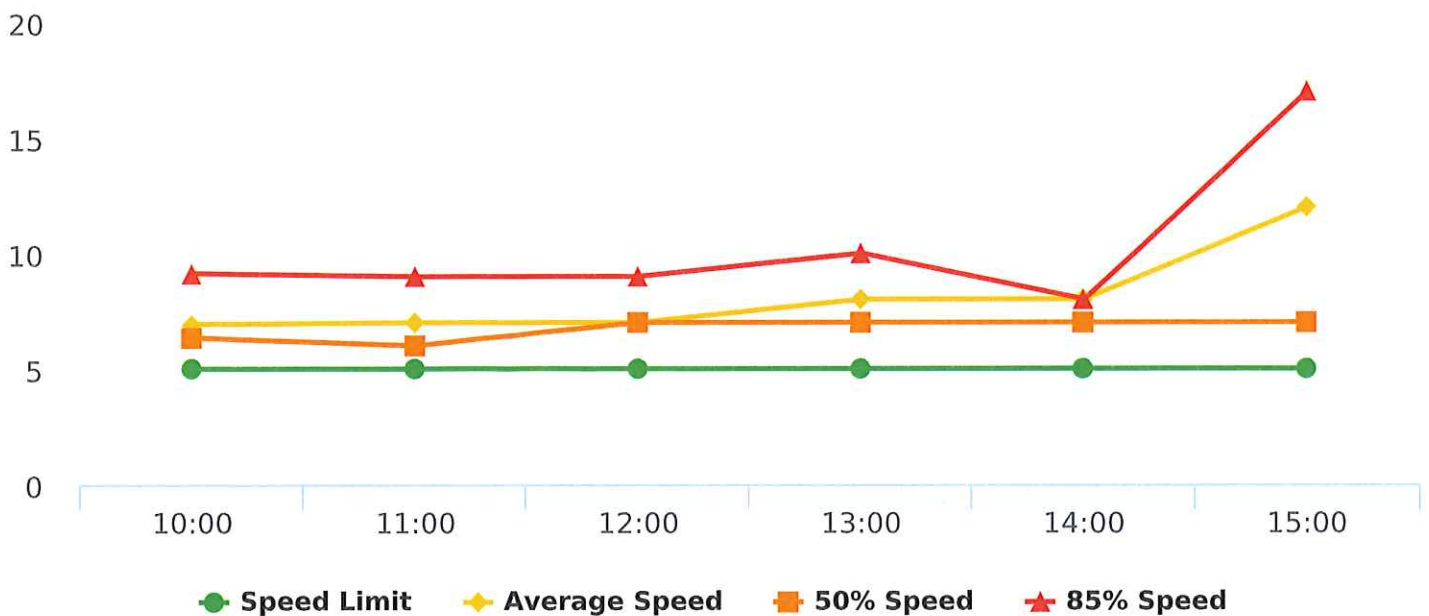
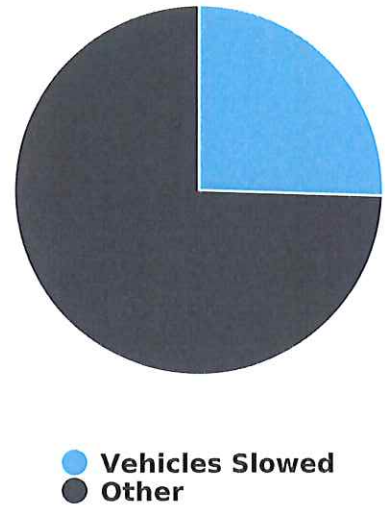
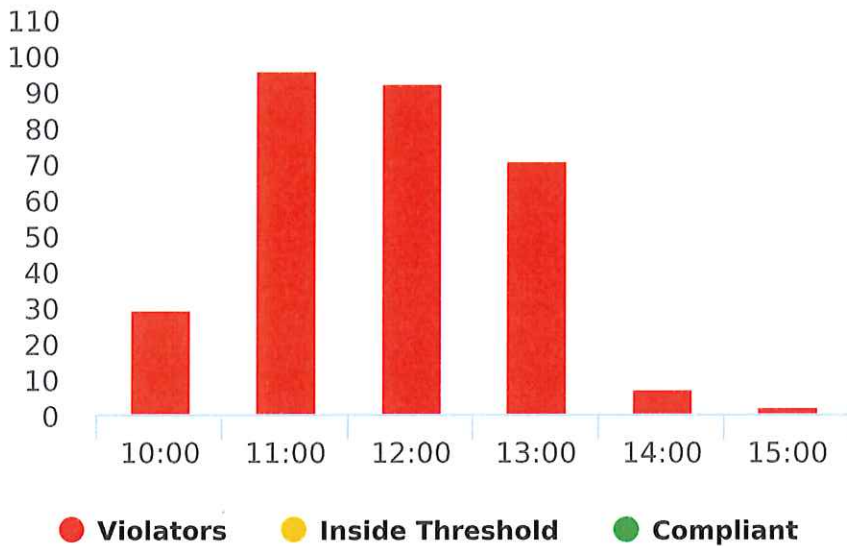
Minimum Speed: 6

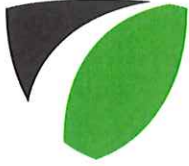
Maximum Speed: 17

Display Mode: Dependent Messages

Average Volume per Day: 297.0

Total Volume: 297





# Extended Speed Summary

## Transfer Station - Parking Lot, NB

Start: 2023-04-22

End: 2023-04-22

Times: 0:00-23:59

Violation Threshold: Speed Limit + 0

Speed Range: 1 to 150

Time	Sign Mode	Speed Limit	Total # Vehicles	Total # Violator	% Violator	Avg # Vehicles	Avg # Violators	Min Speed	Max Speed	Avg Speed	50% Speed	85% Speed	Sign Effectiveness
10:00	Dependent Messages	5	29	29	100.0%	29.0	29.0	6	12	6.9	6.3	9.1	27.3%
11:00	Dependent Messages	5	96	96	100.0%	96.0	96.0	6	11	7.0	6.0	9.0	31.0%
12:00	Dependent Messages	5	92	92	100.0%	92.0	92.0	6	12	7.0	7.0	9.0	22.0%
13:00	Dependent Messages	5	71	71	100.0%	71.0	71.0	6	12	8.0	7.0	10.0	22.2%
14:00	Dependent Messages	5	7	7	100.0%	7.0	7.0	6	13	8.0	7.0	8.0	29.0%
15:00	Dependent Messages	5	2	2	100.0%	2.0	2.0	7	17	12.0	7.0	17.0	0.0%
Total Volumes/ Avg			297	297	100.0%	297.0	297.0	6	17	8.2	6.7	10.4	21.9%
Total/Avg w/o Feedback			0	0	0	0.0	0.0	n/a	n/a	n/a	n/a	n/a	n/a
Total/Avg w/ Feedback			297	297	100.0%	297.0	297.0	6	17	8.2	6.7	10.4	21.9%