



# TOWN OF CHESTER

## Employment Application

**TOWN OF CHESTER - BOS**  
Municipal Office Building  
84 Chester Street  
Chester, New Hampshire  
Phone (603) 887-3636  
x114  
ChesterBOS@ChesterNH.org

### Applicant Information

Full Name: \_\_\_\_\_ Date: \_\_\_\_\_  
Last First M.I.  
Address: \_\_\_\_\_  
Street Address Apartment/Unit #  
City State ZIP Code  
Phone: ( ) Cell Phone: ( ) Email: \_\_\_\_\_  
Date Available: \_\_\_\_\_ Desired Salary: \$ \_\_\_\_\_ Position Applied for: \_\_\_\_\_  
Are you a citizen of the United States? YES NO If no, are you authorized to work in the U.S.? YES NO  
☐ ☐ ☐ ☐  
Have you ever worked for the Town of Chester? YES NO If yes, when?  
☐ ☐

*For Law Enforcement or Fiduciary Positions Only:*

Have you ever been convicted of a felony? YES NO Have you even been convicted of a crime involving theft or burglary? YES NO  
☐ ☐ ☐ ☐  
If yes, explain: \_\_\_\_\_

### Education

High School – City and State	Course of Study	Year(s) Completed	Diploma / Degree
Undergraduate / College – City and State	Course of Study	Year(s) Completed	Diploma / Degree
International Campus – Country	Course of Study	Year(s) Completed	Diploma / Degree
Graduate / Professional – City and State	Course of Study	Year(s) Completed	Diploma / Degree
Other (specify) – City and State	Course of Study	Year(s) Completed	Diploma / Degree

### References

*Please list three professional references.*

Full Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: ( )  
Email \_\_\_\_\_  
Address: \_\_\_\_\_

Full Name: \_\_\_\_\_ Position: \_\_\_\_\_  
Company: \_\_\_\_\_ Phone: ( )  
Email \_\_\_\_\_  
Address: \_\_\_\_\_

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Full Name:

Position:

Company:

Phone: (     )

Email

Address:

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### Previous Employment

Company:

Phone: (     )

Address:

Supervisor:

Job Title:

Starting Salary: \$

Ending Salary: \$

Responsibilities:

From:

To:

Reason for Leaving:

May we contact your previous supervisor for a reference?

YES  
☐

NO  
☐

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Company:

Phone: (     )

Address:

Supervisor:

Job Title:

Starting Salary: \$

Ending Salary: \$

Responsibilities:

From:

To:

Reason for Leaving:

May we contact your previous supervisor for a reference?

YES  
☐

NO  
☐

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Company:

Phone: (     )

Address:

Supervisor:

Job Title:

Starting Salary: \$

Ending Salary: \$

Responsibilities:

From:

To:

Reason for Leaving:

May we contact your previous supervisor for a reference?

YES  
☐

NO  
☐

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### List Professional, Trade, Business or Civic Activities and Offices Held

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### Military Service

Branch:

From:

To:

Rank at Discharge:

Type of  
Discharge:

If other than honorable, explain:

### Applicant's Statement

The information set forth in this application is true, complete and accurate. I understand and agree that if employed, and during such period of employment, any false statements, misrepresentations of facts, or omission made by myself become known, the Town of Chester may terminate my employment immediately. I hereby authorize the Town of Chester and/or its assigns to investigate my personal history and to obtain from my previous employers any information they have concerning me. The Town of Chester may do a comprehensive background investigation regarding the accuracy or my employment application, not excluding a Drivers Record, Financial Inquiry Report and other such investigative inquiries. Inquiries as to my character, general reputation, personal characteristics and work habits will be included and I hereby release and save harmless the Town of Chester, their assigns and other institutions, employees and their assigns from any and all liability which might otherwise be incurred by gathering such information. I understand that a physical examination, drug and alcohol use tests, and/or a pre-employment personality/performance profile review may be required.

I AGREE THAT MY EMPLOYMENT WITH THE TOWN OF CHESTER IS FOR AN UNSPECIFIED DURATION AND CONSTITUTES "AT WILL" EMPLOYMENT. I ACKNOWLEDGE THAT THERE IS NO AGREEMENT, EXPRESS OR IMPLIED, BETWEEN ME AND THE TOWN OF CHESTER FOR ANY SPECIFIC PERIOD OF EMPLOYMENT, NOR FOR CONTINUING OR LONG TERM EMPLOYMENT, THE TOWN OF CHESTER AND I EACH HAVE THE RIGHT TO TERMINATE MY EMPLOYMENT AT ANY TIME WITH OR WITHOUT GOOD CAUSE, WITH OR WITHOUT NOTICE.

\_\_\_\_\_  
Signature of Applicant

\_\_\_\_\_  
Date

The Town of Chester is an Equal Opportunity Employer  
*We consider applicants for all positions without regard to Race, Color, Religion, Creed, Gender, National Origin, Age, Disability, Marital Status, Veteran Status, or any other legally protected status*

### Instructions for Submitting Application

EMAIL: [ChesterBOS@ChesterNH.org](mailto:ChesterBOS@ChesterNH.org)

MAIL: **TOWN OF CHESTER - BOS**  
Municipal Office Building  
84 Chester Street  
Chester, New Hampshire

### DO NOT WRITE BELOW THIS LINE

Interviewed by: \_\_\_\_\_ Date: \_\_\_\_\_

Position Offered: \_\_\_\_\_ If yes, what position? \_\_\_\_\_

Anticipated Start Date: \_\_\_\_\_

Potential Salary: \_\_\_\_\_