

**Town of Chester  
Board of Selectmen Meeting  
Thursday, May 9<sup>th</sup>, 2019  
Municipal Complex  
Approved Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Pledge of Allegiance  
Additions and Deletions  
Public Comment  
Approval of Minutes  
Items for Signature  
New Fire Association Members  
PACT: Appointments, and Disposal of Obsolete Equipment  
Transfer Station Bids Opening  
Roundtable  
Non-Public Sessions  
Adjournment

*1.1 Call to Order*

Chairman Owens called this meeting of the Town of Chester Board of Selectmen to order at 7:00pm.

*1.2 Roll Call*

Selectmen present:

Cass Buckley (arrived at 7:03pm)  
Steve D’Angelo  
Joseph Hagan  
Stephen Landau  
Jeremy Owens

Members of the Public present, at various times:

Greg Bolduc, Fire Chief  
Susan Cassista, Chester Fire Association  
Caelan Dunwoody, Chester Fire Association  
Bob Grimm, PACT Committee  
Karl Knudsen, PACT Committee  
Chuck Myette  
Nancy Myette  
Penny Williams, Tri-Town Times  
And possibly other persons unknown to the Recording Secretary

*1.5 Pledge of Allegiance*

Chairman Owens led the attendees in the Pledge of Allegiance.

### *1.6 Chairman’s Additions and Deletions*

There were neither additions nor deletions.

### *1.7 Public Comment*

As no Members of the Public wished to be heard, Public Comment was closed at 7:01pm.

## **II. Old Business**

### *2.1 Approval of Minutes*

An approval sheet for the previous weeks’ meeting minutes is in the signature folder.

### *2.2 Items for Signature*

All members should review and sign items in the Signature Folder. Bookkeeper Duffy has provided a folder of invoices to sign, and there are more in her office.

## **III. New Business**

### *3.1 New Fire Association Members*

Fire Chief Greg Bolduc appeared before the Selectmen to introduce Susan Cassista and Caelan Dunwoody, two new members of the Chester Fire Association.

Ms. Cassista is a nurse who attended Rivier College, and Mr. Dunwoody is attending MCC for a Medical Assistant degree. Both Ms. Cassista and Mr. Dunwoody have their EMT Certification and will be able to assist with EMS calls.

The Selectmen thanked and welcomed Ms. Cassista and Mr. Dunwoody. They, and Fire Chief Bolduc, departed the meeting at 7:03pm.

### *3.2 PACT: Appointments, and Disposal of Obsolete Equipment*

Bob Grimm and Karl Knudsen appeared before the Selectmen to be reappointed to the PACT Committee. Their current appointments expire on May 31<sup>st</sup>, 2019.

**Chairman Owens moved to reappoint Karl Knudsen as a regular member of the PACT Committee for a three-year term to expire May 31<sup>st</sup>, 2022; Selectman Landau seconded the motion. The vote was unanimous in the affirmative; motion carried.**

**Chairman Owens moved to reappoint Bob Grimm as a regular member of the PACT Committee for a three-year term to expire May 31<sup>st</sup>, 2022; Vice-Chairman Buckley seconded the motion. The vote was unanimous in the affirmative; motion carried.**

The PACT Committee has created a list of its obsolete equipment located in the Rangeway and Stevens Hall. Some items can perhaps be sold; some should be trashed. Mr. Grimm planned to post the “for sale” items on the Cable TV station and the Cable TV consortium to see if anyone is interested in purchasing them; any income garnered would go back to the PACT Fund. Selectman Landau

suggested posting the entire list and leaving it up for a few weeks. He added that there is a place on Route 111 in Hampstead that will take electronic equipment if anything is left over; the Maintenance Department could be asked to assist.

**Selectman Landau moved to allow the PACT Committee to sell its obsolete equipment for donations; Vice-Chairman Buckley seconded the motion. The vote was unanimous in the affirmative; motion carried.**

**Selectman Landau moved that any income generated from the sale of the obsolete equipment would be deposited into the PACT Fund; Selectman Hagan seconded the motion. The vote was unanimous in the affirmative; motion carried.**

Mr. Grimm will draft an explanation to go along with the list and forward that to BOS AA Doda for posting on the Town’s website as well as advertising it himself on the Cable TV station.

Mr. Grimm and Mr. Knudsen departed the meeting at 7:15pm.

### 3.3 *Transfer Station Bids Opening*

The Selectmen had created an RFP and solicited bids for Transfer Station pavement work, and had received four responses.

Bidder	Total Amount	Comments
#1	\$6,690	Broken down into components; insurance certificate included
#2	\$8,810	Broken down into components
#3	\$8,250	Not broken down
#4	\$10,200	Not broken down; insurance certificate included

Vice-Chairman Buckley moved to accept Bidder #3; Selectman Hagan seconded the motion. Vice-Chairman Buckley stated that as all four appeared to be legitimate companies, he had arrived at his decision by eliminating the highest and lowest bidders and taking the lower of the two remaining. Selectman Landau would like to review the bids and do some due diligence before making a decision, as he is unfamiliar with three of the four bidders. Vice-Chairman Buckley agreed with this rationale and withdrew his motion; there was no objection. This subject will be addressed again at the next meeting.

## IV. **Selectmen’s Business**

### 4.1 *Roundtable*

*Selectman Landau:*

- News has recently been received that former BOS AA Patricia (Martin) Tymoniewicz’s husband passed away; a condolence card is circulating for those who wish to sign.
- The convection oven in the Chester Kitchen in the MPR has been out of commission since the stove was replaced, as the new stove is larger than the former one and the convection oven will no longer fit under the hood. A quote for \$2,900 was received from LRC for a hood that will turn on when the lights are turned on and vent out the window. **Selectman Landau moved to accept the LRC quote for \$2,900 for a hood for the Chester Kitchen convection oven; Selectman D’Angelo seconded the motion. The vote was unanimous in the**

**affirmative; motion carried.**

- He would like the Maintenance Department to be supplied with uniforms, much as the Highway Department is; Road Agent Oleson will be asked for contact information.
- The Maintenance Department is considering the rental of a lift or scaffolding in order to paint the Firehouse and Stevens Hall. Vice-Chairman Buckley would prefer a lift; Maintenance Man Paul Cavanaugh is reportedly certified in its use, but not in the use of scaffolding. The Maintenance Department will also be covering the cistern in the Stevens Hall basement and venting it outside.
- He has two short items for non-public session.

*Selectman D’Angelo:*

- Last year the Selectmen decided to leave the cost for copies for Right to Know requests at first five pages free and one dollar per page thereafter. The subject has come up again and the New Hampshire Municipal Association recommended charging the same as the local court system, as it is unlikely, if suit were brought, that they would rule against charges identical to what they themselves charge. The Derry court charges \$0.50 per page with certified copies at \$10 each. **Selectman D’Angelo moved to charge \$0.50 per page copied after the first five with certified copies at \$10 each; Selectman Landau seconded the motion. The vote was unanimous in the affirmative; motion carried.**

*Selectman Hagan:*

- Nothing to report.

*Vice-Chairman Buckley:*

- Nothing to report.

*Chairman Owens:*

- The recently sanctioned Technical Review Committee’s organizational meeting will be on Monday, May 13<sup>th</sup>, at 10:00am, should any Selectman be interested in attending.
- MRI sent out letters today with property owners’ new assessments; property owners with concerns should contact MRI for an appointment to discuss.
- Primex has offered to hold the maximum increase for the Town’s Workers’ Compensation insurance at 10% each year for the next three years, if the Selectmen are interested in accepting; they are not. Although Selectman Landau expressed dissatisfaction with Primex, there is no other company providing municipal insurance in the State of New Hampshire.
- The Wason Pond Pounder will take place this Saturday, May 11<sup>th</sup>. Residents are reminded that for safety reasons, horses are prohibited from being on the Wason Pond property from Friday, May 10<sup>th</sup> at 3pm until Saturday, May 11<sup>th</sup> at 3pm.
- Elections are Tuesday, May 14<sup>th</sup>, from 7am to 7pm in the MPR. Town Meeting is Thursday, May 16<sup>th</sup>, beginning at 6pm, also in the MPR. It is important that residents show up and vote.
- The Selectmen agreed to cancel the meeting of May 23<sup>rd</sup>, 2019, due to a possible difficulty in achieving a quorum.

*4.2 Non-Public Session*

**Selectman Landau moved that the Board go into non-public session under RSA 91-A:3 II (c) Reputation; Selectman D’Angelo seconded the motion. The vote was unanimous in the affirmative; motion carried.**

The meeting room was closed at 7:43pm.

The meeting room was re-opened at 8:03pm.

**Selectman Landau moved that the Board come out of non-public session; Selectman Hagan seconded the motion. The vote was unanimous in the affirmative; motion carried.**

**Selectman Landau moved that the minutes to the first non-public session on Reputation be sealed for sixty (60) days; Selectman Hagan seconded the motion. The vote was unanimous in the affirmative; motion carried.**

**Selectman Landau moved that the minutes to the second non-public session on Reputation be sealed for an indefinite period; Selectman Hagan seconded the motion. The vote was unanimous in the affirmative; motion carried.**

## **V. Adjournment**

Due to Town Meeting on May 16<sup>th</sup> and lack of quorum on May 23<sup>rd</sup>, the next regularly scheduled meeting of the Board of Selectmen will be Thursday, May 30<sup>th</sup>, 2019.

This is the final regular meeting of Vice-Chairman Buckley’s term; the Selectmen thanked him for his willingness to serve.

**Selectman Landau moved to adjourn the meeting; Selectman Hagan seconded the motion. The vote was unanimous in the affirmative; motion carried.**

The meeting was adjourned at 8:04pm.

Respectfully Submitted,

Debra H. Doda,  
Recording Secretary