

**Town of Chester  
Board of Selectmen Meeting  
Thursday, June 27<sup>th</sup>, 2019  
Municipal Complex  
Approved Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Pledge of Allegiance  
Additions and Deletions  
Public Comment  
Approval of Minutes  
Items for Signature  
Eagle Scout Project  
East Derry Road Bid Award & other Roadwork Updates  
Budget Committee for UFB  
Encumbrances  
Police Department Auxiliary Candidate  
Fire Department Pay Rates  
Roundtable  
Non-Public Sessions  
Adjournment

*1.1 Call to Order*

Chairman Owens called this meeting of the Town of Chester Board of Selectmen to order at 7:15 pm.

*1.2 Roll Call*

Selectmen present:

Steve D’Angelo  
Stephen Landau  
Charles Myette  
Jeremy Owens

Selectmen absent:

Joseph Hagan

Members of the Public present, at various times:

Aaron Berube, Police Chief  
Greg Bolduc, Fire Chief  
Philip Goulet, Police Department Auxiliary Candidate  
Brennan Holmes, School Board Liaison to Budget Committee  
Rhonda Lamphere, Budget Committee  
Mike Oleson, Chester Road Agent  
Jackson Rowden, Troop 163 Boy Scout  
Jay Rowden, Troop 163 Boy Scout Troop Master  
Michele Rowden, Jackson’s Mom

Mike Weider, Budget Committee  
Penny Williams, Tri-Town Times  
And possibly other persons unknown to the Recording Secretary

*1.5 Pledge of Allegiance*

Chairman Owens led the attendees in the Pledge of Allegiance.

*1.6 Chairman’s Additions and Deletions*

There were neither additions nor deletions.

*1.7 Public Comment*

As no Members of the Public wished to be heard, Public Comment was closed at 7:19 pm.

Chairman Owens explained that the meeting began 15 minutes late because the Board had a non-meeting with counsel.

**II. Old Business**

*2.1 Approval of Minutes*

An approval sheet for the previous weeks’ meeting minutes is in the signature folder.

*2.2 Items for Signature*

All members should review and sign items in the Signature Folder. Bookkeeper Duffy has provided a folder of invoices to sign, and there are more in her office.

**III. New Business**

*3.1 Eagle Scout Project*

Boy Scout Jackson Rowden appeared before the Selectmen to present to the Board, and request approval from the Board, his Eagle Scout project. Mr. Jay Rowden, Boy Scout Troop Master, joined Jackson at the meeting table.

Scout Rowden, from Troop 163, said that his Eagle Scout project proposal is a batting cage/bull pen at the French Fields at Chester Academy.

Scout Rowden explained that the batting cage/bull pen will allow baseball players to practice hitting and pitching during practices and games, saving time, while keeping the Public safe from stray balls. He said that the project should be completed by the end of October 2019. He noted that the netting will enclose the top and all the sides and will have a metal frame.

Scout Rowden and the Board discussed when the netting will be up and who will be responsible for taking the netting down and putting the netting up, and maintenance.

Scout Rowden said that the netting will be put up in the spring at the beginning of the season in March

or April and brought down at the end of the season at the end of August, but the frame will be permanent.

Mr. Rowden said that Jackson had reached out to the Recreation Commission and they were in favor of the project. He said that the Chester Baseball and Softball Association will take down and put up the netting. Mr. Rowden said that Jackson will reach out to the Association to discuss their responsibility of maintenance.

**Selectman D’Angelo moved to approve Jackson Rowden’s Eagle Scout baseball project; Selectman Myette seconded the motion. The vote was 3-0-1 in the affirmative, Selectman Landau abstained; motion carried.**

The Selectmen thanked Scout Rowden and Mr. Rowden. They departed the meeting at 7:30 pm.

### *3.2 East Derry Road Bid Award and other roadwork updates*

Road Agent Mike Oleson joined the Board at the meeting table at 7:31 pm.

Mr. Oleson reviewed the East Derry Road bid process. Referencing the “East Derry Road Improvements Bid Results” letter of June 25, 2019, from DuBois and King, Mr. Oleson noted that there had been two bidders; one of the bidders had been disqualified as they were not certified by the New Hampshire Department of Transportation as prequalified for Road Construction at the time of submitting the bid. He said that the other bidder (Busby Construction) was therefore accepted at a bid of \$949,949.00.

Mr. Oleson said that there will be tree removal first, which is part of the contract; he said the beginning and ending of the project is stipulated in the contract.

Mr. Oleson explained that the road will be closed to local traffic only during much of the work.

When asked about busing, Mr. Oleson advised that there would be an impact to the bus routes since the project is expected to go into October, and that he would discuss this with the school.

**Selectman D’Angelo moved to accept the bid from Busby Construction, as outlined in the letter from DuBois and King, for the total amount of \$949,949.00, to begin within the next eight weeks; Selectman Landau seconded the motion. The vote was unanimous in the affirmative; motion carried.**

Mr. Oleson reviewed the other work he has pending on the roads in Town. He said that they will reclaim and bind Reed Road. Mr. Oleson said that Harantis Lake Road, the first 450 feet from Route 102, will have a paved swale installed, Candia Road will get a shim overlay from Route 121 to just past Sheepwash Road, and Fremont Road will get a shim overlay from Crawford Road to about 210/220.

Mr. Oleson said that they also have the funds to do the engineering on North Pond Road to the second Orcutt Road entrance. He is hoping to have the design/survey done by the fall to be able to bring it to Town meeting.

Mr. Oleson noted that he is holding off on doing any work on Mulberry Lane.

Mr. Oleson reviewed the impact fees that they have available to fund the road work.

Mr. Oleson gave the Board the agreement for the engineering on North Pond Road, to be reviewed by Town Counsel.

**Selectman D’Angelo moved to accept the engineering contract with DuBois and King for North Pond Road pending approval from Town Counsel; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

The Board and Mr. Oleson discussed the line painting on Murphy Drive and the egress road. He said that the access road should be started and completed by the fall, at the latest. Mr. Oleson agreed with Selectman Landau that the access road project would be coordinated with repairs to the Fire Station septic system.

Chairman Owens suggested that after the lines are painted, for the first month of school, that police officers be posted to help the traffic behavior of the drivers change.

Chairman Owens pointed out that \$28,000 would be encumbered from the Municipal CIP for the Highway Department.

Mr. Oleson returned to his seat with the Public at 7:52 pm.

### *3.3 Budget Committee for UFB*

Brennan Holmes, Rhonda Lamphere, and Mike Weider appeared before the Selectmen to discuss the use of the unused fund balance monies for PACT to purchase equipment to replace obsolete equipment in the amount of \$56,359.

Selectman D’Angelo explained that the PACT needs new equipment because the equipment is old and if it breaks down, they will not be able to broadcast.

Selectman D’Angelo described how the money for the equipment would be funded. He noted that they have \$36,000 per year in funding and that they are spending less than \$20,000 per year on salaries, etc. Selectman D’Angelo said that the new equipment costs approximately \$76,000, which needs to be paid up front. They have approximately \$24,000 and need an additional \$54,545. He said the money would be paid back to the Town, as funding comes in over several quarters.

Mr. Weider presented the Planning Board minutes from November 14, 2018 and November 28, 2018. He said that this issue went through the Planning Board starting in October 2018, when the PB reached out to counsel and it was determined that PACT can be added to the CIP, but cannot charge impact fees. Mr. Weider noted that at the PB meeting on November 14, 2018, this was explained to PACT. He said that at the PB meeting on November 28, 2018, the Planning Board “recommended highly” that PACT present a warrant article for their needed funding at Town meeting, which they didn’t do.

Selectman D’Angelo asked who was present at the Planning Board meetings.

Mr. Weider said that at the November 14, 2018 meeting PACT Committee/Staff Chuck Heuer and Briana Demers, and Selectmen Steve D’Angelo, Stephen Landau and Jeremy Owens were present.

The Board, Mr. Weider and Ms. Lamphere discussed whether the issue qualifies as an emergency. Mr.

Weider and Ms. Lamphere said it is not an emergency because it hasn’t been overspent. Selectman D’Angelo argued that it is an emergency.

Mr. Weider and Ms. Lamphere suggested that the money be taken from the budget.

The Board discussed the equipment PACT needs and other ways to get funding for the equipment.

Ms. Lamphere said that it is an inconvenience that the equipment is getting old, not an emergency, “especially six weeks after our annual meeting and it was never even discussed or brought up.”

Vice-Chairman Myette suggested that the PACT Committee return to a future meeting to discuss the subject further.

Mr. Holmes, Ms. Lamphere, and Mr. Weider returned to their seats in the Public at 8:23 pm.

### *3.4 Encumbrances*

**Selectman D’Angelo moved to rescind the motion from last week referring to the incorrect year and moved to encumber \$5017.53 from FY 2017-2018 Warrant Article 8; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

**Selectman D’Angelo moved to encumber \$28,000 for the Highway Department out of Municipal CIP; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

**Selectman Landau moved to encumber \$2544.52 for the Fire Department from the CIP; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

### *3.5 Police Department Auxiliary Candidate*

Police Chief Aaron Berube appeared before the Selectmen to introduce and present Phil Goulet as the Police Department Auxiliary Candidate.

Chief Berube said that Mr. Goulet lives in Chester with his wife and two children. He noted that Mr. Goulet is currently employed by the State of New Hampshire as a juvenile probation and parole officer. Chief Berube said that Mr. Goulet has a bachelor’s degree in Criminal Justice.

Chief Berube described the many hiring steps and processes candidates need to undertake.

When asked by Selectman Landau how he will work full-time and attend the police academy, Mr. Goulet responded that he works Monday through Friday 8 – 4, and the academy would be Tuesday and Thursday evenings, and Saturdays.

Chief Berube explained that the academy is 16 weeks, the cost of which is covered by the Town, and will only cost Mr. Goulet his time. He said that after Mr. Goulet finishes at the academy, a field training schedule will be set with him. The Chief doesn’t expect him to be alone in a patrol car until the first of the year.

Mr. Goulet will start the academy the first week of August if the Board gives their final approval.

Mr. Goulet said that his long-term goal is to be a full-time police officer for the Town of Chester.

**Selectman D’Angelo moved that Phillip Goulet be appointed as an auxiliary police officer; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

Chief Berube and Mr. Goulet departed the meeting at 8:40 pm.

### *3.6 Fire Department Pay Rates*

Fire Chief Greg Bolduc appeared before the Selectmen to discuss pay rates.

Chief Bolduc explained that the pay rates haven’t been reviewed since 2012. He noted that the pay increases will not affect the budget.

Chief Bolduc explained that he is proposing to increase the pay rate for volunteers based on certification. He said that the volunteer currently earns \$10 an hour. The Chief wants to reward them for earning more certification by increasing their pay to \$11 per hour if the volunteer earns their certification 1, and \$12 per hour for earning their EMT, and so on.

Chief Bolduc also proposed a quarterly bonus incentive for volunteers that would be earned by attending more than 40 percent of calls. He reiterated that these proposals will not affect the budget.

Chief Bolduc and the Selectmen had much discussion about staffing, pay rates, types of calls, and call volume.

**Selectman D’Angelo moved to approve the new certification pay rates and the bonus incentive amounts; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

## **IV. Selectmen’s Business**

### *4.1 Roundtable*

*Selectman Landau:*

- He noted that although it is acceptable to pay bills at the end of 30 day, he would like to have bills paid sooner than the 30-day time frame because it is not fair to the smaller business with whom we do business. He suggested having finance come and to talk with them.
- He said the estimate for the roof was for a shingle roof, but it has been suggested by the architect that they consider a standing seam roof. They will need to make a decision on some projects.
- The grub situation at the cemetery – the treatment has been applied again.
- He has two Non-Publics about employment.

*Selectman D’Angelo:*

- He asked the Selectman if they had all gotten their invitation to the White House. He said he had gotten one in his email for the Northeast Regional White House Conference.
- He asked if they are open on Friday – the Selectman agreed to be open on July 5.

*Vice-Chairman Myette:*

- Nothing to report.

*Chairman Owens:*

- Town Administrator meeting will be held tomorrow June 28, 2019.

#### *4.2 Non-Public Session*

**Selectman Landau moved that the Board go into non-public session under RSA 91-A:3 II (b) Employment; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

The meeting room was closed at 9:07 pm.

The meeting room was re-opened at 9:56 pm.

**Selectman Landau moved that the Board come out of non-public session; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

**Selectman Landau moved that the minutes to all non-public sessions on Employment be sealed for at least six (6) months; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

#### **V. Adjournment**

**Selectman Landau moved to adjourn the meeting; Selectman Myette seconded the motion. The vote was unanimous in the affirmative; motion carried.**

The meeting was adjourned at 9:57 pm.

Respectfully Submitted,

C. Molly Qualters,  
Recording Secretary