

**Town of Chester
Board of Selectmen’s Meeting
Monday, March 30, 2020
Municipal Complex
Approved Minutes**

I. Preliminaries

Call the Meeting to Order
Roll Call
Pledge of Allegiance
Chairman’s Additions or Deletions
Public Comment (10 minutes)
Approval of Minutes
Items for Signature
Town Clerk/Tax Collector Update
Emergency Management Update
Potential Non-Public Sessions
Adjournment

1.1 Call to Order

Vice-Chair Myette called the meeting of the Chester Board of Selectmen to order at 7:07 PM and read the declaration of emergency order.

Under the emergency provisions of RSA 91A, this meeting is being conducted electronically and will be recorded, via dial-in, (929) 436-2866, internet at <https://zoom.us/j/770832311> as well as broadcast on Channel 20 and streamed on <http://vod.chesterctv.com>

1.2 Roll Call

Selectmen Present:

Steve D’Angelo
Joseph Hagan (Remotely)
Jeremy Owens (Remotely)
Stephen Landau (Remotely)
Chuck Myette

Present: Town Administrator Deb Doda

Members of the Public Present, at various times:

Town Clerk/Tax Collector Liz Lufkin
Corinna Reishus (Remotely)

1.3 Pledge of Allegiance

Vice-Chair Myette led the attendees in the Pledge of Allegiance.

51 *1.4 Chairman’s Additions or Deletions*

52
53 None

54
55 *1.5 Public Comment*

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57 As no members of the public wished to be heard public comment was closed at 7:17 PM.

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59 **II. Old Business**

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61 *2.1 Approval of Minutes*

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63 An approval sheet for the previous meeting’s minutes was sent electronically this afternoon.

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65 *2.2 Items for Signature*

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67 All members reviewed and signed the items in the signature folder submitted electronically
68 earlier this afternoon. Vice-Chair Myette indicated some items can be delegated to the Town
69 Administrator for signature.

70
71 **III. New Business**

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73 *3.1 Town Clerk/Tax Collector Update*

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75 Mrs. Lufkin consulted with the Board concerning notices of arrearage for the 2019 tax year
76 which starts 4/1 and goes through 3/31. The Tax Collectors’ office sends out a notice of
77 impending lien 30 days before execution. Due to the emergency, letters were halted that would
78 customarily go out in early March. There are approximately 110 invoices, 42 from the first billing
79 and 66 from the second and two for timber tax. Once the lien is executed there would be
80 penalties.

81
82 Vice-Chair Myette asked what the consequences were if they are not sent out and Mrs. Lufkin
83 noted they have until September 30th, so long as it is within 18 months of the beginning of the
84 tax year.

85
86 Selectman Landau recommended including an explanation of the delay when the letters do go
87 out. Selectman Hagan recommended sending the Notice of Intent out on May 1st due June 1st
88 for execution which will give some people time. Federal checks will be going out soon to some
89 people and that will save a ton of mailing and paperwork.

90
91 Mrs. Lufkin will send another letter out. Selectman D’Angelo recommended sending by certified
92 mail to get the point across better.

93 Mrs. Lufkin indicated deeds which are another deadline are two years and one day from lien
94 execution. Mortgage holders are notified by a service. 2017 were going out this week. Vice-
95 Chair Myette asked if the dates could be the same. Mrs. Lufkin indicated she would like to
96 schedule a waiver discussion for Thursday’s Board of Selectmen’s meeting. There are about 15
97 to discuss in non-public session.

98
99 *3.2 Emergency Management Update*

Town Administrator Doda noted Phil Gladu will be coming in to meet with the Board on Thursday. Tomorrow there will be released numbers of confirmed cases by community which are still confidential as to address. The Emergency Directors will have the information and it will be kept confidential.

Mrs. Lufkin indicated she expects a call tomorrow concerning legal and another on Wednesday.

Town Administrator Doda reached out to DRA concerning finance and has not received a response. Selectman D’Angelo recommended during the conference call when they ask if there are questions, have a list ready such as do we have to go to Default Budget, what about the Warrant Articles and is there another way to conduct voting.

Town Administrator Doda indicated the work from home date should be pushed back again as schools will not be opening before May 4.

Selectman Hagan indicated the new COVID-19 tests being manufactured by Abbot labs will probably go to the more critically affected areas first.

IV. Roundtable

Selectman Landau indicated the status of the Transfer Station continues to be an issue of concern for residents. Vice-Chair Myette indicated he is meeting with Rich Czarnec and Phil Gladu at the Transfer Station tomorrow to assess what can be done and what services could be opened up. Currently the Transfer Station is only accepting household trash, waste oil and brush/compost and not recyclables. Vice-Chair Myette recommends talking with Waste Management to see what they will accept and is investigating bringing in the trailer. They will have an update at Thursday evening’s BOS meeting. Information is posted for the residents on the webpage, the Transfer Station page, sign, Facebook and the Public Access Station. Rich and Roger are meeting residents at the gate with a handout containing recommendations for handling recyclables at home.

Selectman Landau indicated he spoke with Paul and Phil who are short of face masks and sanitizer. In the event there is a quarantine of first responders they are considering Spring Hill Farm for that and will go in and sanitize there and the Community Center late Thursday.

Selectman Landau advised the electrical work was completed this weekend. The building was closed down, the electricity shut off and wiring was isolated that led to the meeting room and served no purpose which was disconnected. All the circuit breakers were changed.

V. Potential Non-Public Sessions

Selectman Landau motioned to go into non-public session at 7:44 PM pursuant to 91-A:3(II)(a) and (c). Selectman Hagan seconded the motion. A roll call vote was taken, Landau – aye, D’Angelo – aye, Hagan – aye, Myette – aye, and Owens – aye. All were in favor, the motion passed unanimously.

The meeting room, teleconference and internet were closed to the public at 7:44 PM.

Selectman Landau motioned to come out of non-public session at 8:07 PM and seal the minutes. Selectman D’Angelo seconded the motion. A roll call vote was taken, Landau –

aye, D’Angelo – aye, Hagan – aye, Myette – aye, and Owens – aye. All were in favor, the motion passed unanimously.

The meeting room was reopened to the public at 8:07 PM.

Selectman Landau motioned to seal the minutes from the first non-public session, on Reputation, for a period of thirty (30) days; Selectman D’Angelo seconded the motion. A roll call vote was taken, Landau – aye, D’Angelo – aye, Hagan – aye, Myette – aye, and Owens – aye. All were in favor, the motion passed unanimously.

Selectman Landau motioned to seal the minutes from the second non-public session, on Public Employees, for an indefinite period; Selectman D’Angelo seconded the motion. A roll call vote was taken, Landau – aye, D’Angelo – aye, Hagan – aye, Myette – aye, and Owens – aye. All were in favor, the motion passed unanimously.

Selectman Landau motioned to seal the minutes from the third non-public session, on Reputation, for a period of thirty (30) days; Selectman D’Angelo seconded the motion. A roll call vote was taken, Landau – aye, D’Angelo – aye, Hagan – aye, Myette – aye, and Owens – aye. All were in favor, the motion passed unanimously.

VI. Adjournment

Selectman D’Angelo moved to adjourn the meeting A roll call vote was taken, Landau – aye, D’Angelo – aye, Hagan – aye, Myette – aye, and Owens – aye. All were in favor, the motion passed unanimously.

The meeting was adjourned at 8:09 PM.

Respectfully submitted,

Nancy J. Hoijer
Recording Secretary