

**Town of Chester
Board of Selectmen’s Meeting
Thursday, August 6, 2020
Virtual Meeting
Approved Minutes**

I. Preliminaries

Call the Meeting to Order
Roll Call
Pledge of Allegiance
Chairman’s Additions or Deletions
Public Comment (10 minutes)
Approval of Minutes
Items for Signature
Updating Closed Town Facilities
CIP Funds: PACT
New Fire Department Call Member – Fire Chief Bolduc
Road Updates – Mike Oleson
Elections
Town Administrator’s Report
Roundtable
Potential Non-Public Sessions
Adjournment

1.1 Call to Order

Chair Owens called the meeting of the Chester Board of Selectmen to order at 7:01 PM.

Under the emergency provisions of RSA 91A, this meeting is being conducted electronically and will be recorded, via dial-in, (929) 436-2866, internet at <https://zoom.us/j/770832311> as well as broadcast on Channel 20 and streamed on <http://vod.chesterctv.com>

1.2 Roll Call

Selectmen Present (Remotely):

Stephen Landau
Chuck Myette
Steve D’Angelo
Jeremy Owens

Present: Town Administrator Deb Doda (Remotely)

Members of the Public Present (Remotely), at various times:

Road Agent Michael Oleson
Fire Chief Greg Bolduc
Police Chief Aaron Berube
EMD Phil Gladu

Call Firefighter Loran Sheley
BOS Admin. Janis Jalbert
Recreation Director Corinna Reishus
Eric Emerson
Penny Williams
Chester CTV

and other persons unknown to the minute taker.

1.3 Pledge of Allegiance

Chair Owens led the attendees in the Pledge of Allegiance.

1.4 Chairman’s Additions or Deletions

Chair Owens added Police Department Impact Fees.

1.5 Public Comment

Chair Owens opened the meeting to public comment at 7:01 PM.

II. Old Business

2.1 Approval of Minutes

An approval sheet for the previous meeting’s minutes was sent electronically.

2.2 Items for Signature

All members reviewed and signed the items in the signature folder submitted electronically.

III. New Business

3.1 Updating Closed Town Facilities

Mrs. Reishus reported she met with the Clothes Closet and got their proposal. They touched base with the Building Inspector and will be open by appointment for the month of August while they purge excess items to make space. Mrs. Reishus reached out to the Lions Club and Historical Society who are allowed use of Stevens Hall. They will be getting new keys and will report to Mrs. Reishus so the facility can be cleaned and maintained. Yoga has started and the Boy Scouts have allowed use of the tent. The rest of the classes will continue on Zoom.

Mrs. Reishus reported the Wason Pond Community Center and Playground are still closed and there have been no complaints.

Vice-Chair Myette reported due to reports of people using the property inappropriately, one handicapped portable bathroom has been placed by the bridge. Mrs. Reishus indicated people should use it at their own risk as it will only be cleaned on Friday and Monday. It would cost \$240 mo. for the rental and the addition of a second servicing.

Selectman Landau asked if this would be covered under CARES Act funding? Mrs. Reishus indicated she sent an email to Mrs. Lufkin but hasn’t heard.

Town Administrator Doda reported masks are required at Town Hall but if someone can’t use them they can get service at the exterior window or call and make an appointment to meet outside.

Mr. Gladu indicated he will be picking up a large supply of PPE from the state for the November election, masks, gowns, face shields, paint, pens, pencils and plexiglass. Vice-Chair Myette asked if this also covered the primary election. Mr. Gladu indicated he would know how much they were given when he picks it up. The supplies should be based on the number of registered voters.

3.2 CIP Funds: PACT

Ms. Demers indicated she sent a quote for the CIP items and explained the TRMS2 is for public and education server updates. The F161 license is the bulletin board for public and education. The Decimeter relates to Comcast. The Gigabyte switch is for new infrastructure and the Hardware Assurance is for pieces of equipment.

Selectman Landau asked about the number of connections. Ms. Demers indicated there are three lines to the Multipurpose Room, three lines to the PACT studio and one to install an extra camera if needed in the Meeting Room. \$39,860 is being purchased through the budget and \$24,590 is from CIP.

3.3 New Fire Department Call Member – Fire Chief Bolduc

Chief Bolduc introduced Loran Sheley. Chief Bolduc indicated Mr. Sheley graduated from High School and has been a long-time fire explorer who lives off Wason Road and works nights at G&P. He has been active in events. Mr. Sheley got his Firefighter 1 Certification during High School. Chief Bolduc indicated Mr. Sheley is also pursuing a career in law enforcement and has been extended an offer from Madbury at the end of the year.

Chair Owens stated that he appreciated Call Members and was glad to have him on board and thanked Chief Bolduc for bringing him in.

3.4 Road Updates – Mike Oleson

Road Agent Oleson reported the North Pond Road project is going well. They are working on tree removal and culverts. The project will be ongoing for the next five-six weeks. The road will be closed to through traffic. The Police Department and Fire Department are aware. Road Agent Oleson is meeting with the Fire Chief Tuesday concerning installation of the hydrant. Next week the work will begin at Harantis Lake Road on the 11th and 12th of August to replace culverts and will be closed to through traffic. On the 13th and 14th of August sections of road will be reclaimed and paved on the 18th. The pipe crew will be on Fremont Road working on culverts on the 13th and 14th of August and reclaiming two sections between Route 102 and Towle Road and will be topped next year. Reclaiming will be on the 17th and 18th and paving the 19th-20th. Standard roadside mowing is being done which is done every year. Road work is being done with funds encumbered from last year’s budget and Road Agent Oleson will be taking the offsite funds authorized by the Planning Board. Road Agent Oleson noted he is trying

to get ahead of the school buses rolling out in September and hopes to wrap up North Pond Road by mid-September.

Road Agent Oleson reported the stop signs on East Derry Road have been stolen and will be replaced and put in so they can’t be stolen again. Road Agent Oleson noted the flashing signs were to be the next step but has concerns vandals will steal those too.

Vice-Chair Myette noted there will be surveillance. Selectman Landau asked what the fine would be for theft of the stop signs. Chief Berube indicated it is a criminal act and depends on the replacement value. Road Agent Oleson indicated replacement cost is about \$1,000 to reinstall.

Road Agent Oleson indicated he is trying to avoid speed tables. Selectman D’Angelo asked Chief Berube what speeds were being observed by officers and Chief Berube indicated he provided the Town Administrator with stops since July 1st. There have been 26 Motor Vehicle Stops on East Derry Road since July 1, 2020, 22 for speed violations and seven summonses were issued which are for 15 mph over the posted speed limit.

Selectman D’Angelo asked to be consistent, so no one gets hit because stop signs are missing. Road Agent Oleson indicated he could put up something temporary tomorrow.

3.5 Elections

Selectman D’Angelo recommended sending a newsletter and posting information concerning absentee ballots to let people know the process. Town Administrator Doda will work on that. Selectman D’Angelo asked if they had enough staff? Ms. Jalbert is currently looking for Selectmen Pro tems, and Ballot Clerks which would be the responsibility of the Supervisors of the Checklist. The Supervisors are meeting every Monday from 7-8 PM and the Clerk’s office is open on the 17th and 24th from 7-8 PM if people want to pick up absentee ballots.

Selectman Landau asked if the elections would be in the Multipurpose Room – yes. Selectman Landau noted it would be great if voting could be done in tents outside since the Town Meeting went well but that would require the supervisors to be 12 plus hours outside. Selectman D’Angelo indicated it would be the moderator’s call.

Mrs. Reishus indicated Mrs. Lufkin mentioned, on the call meeting, having a meeting with the supervisors, the BOS and moderator a week before the primary. TA Doda will ask her to include Selectman Landau’s suggestion on the agenda.

3.6 Police Department Impact Fees

Chief Berube indicated the Planning Board met on August 5, 2020 to review the request for \$1,677.70 for the fourth payment of the five-year Taser-60 contract.

Selectman D’Angelo motioned to approve the expenditure of those funds. Vice-Chair Myette seconded the motion. A roll call vote was taken, Myette – aye, D’Angelo – aye, Landau – aye and Owens – aye. With all in favor, the motion passed unanimously.

IV. Selectmen’s Business

4.1 Town Administrator’s Report

Town Administrator Doda reported there will be a crane in the front of the building next Friday August 14th at 8 AM to remove the old air conditioning unit from the roof. Handicap parking will be designated in front of the MPR but there will be room to access the building by wheelchair or walker.

Town Administrator Doda reported the 300th Anniversary Committee would like to have a credit card through TD Bank in Mrs. Lamphere’s name with a \$1,000 limit.

Selectman D’Angelo asked the term? Town Administrator Doda indicated they are for two years. Credit cards are safer for security than debit cards.

Vice-Chair Myette motioned to approve the credit card for Mrs. Lamphere with a limit of \$1,000. Selectman Landau seconded the motion. A roll call vote was taken, Myette – aye, D’Angelo – aye, Landau – aye and Owens – aye. With all in favor, the motion passed unanimously.

Town Administrator Doda reported Mr. Cannon resigned as foreman of the Transfer Station. Russ Burdick and Emma Ragnarsson will be stepping up. Mr. Burdick will oversee operations and Ms. Ragnarsson has been working on administration and financial reports and has a college education. Selectman Landau indicated he was glad they stepped up. Selectman Landau indicated it was important to note the reason the foreman resigned, that he was not asked to resign, he did a good job. There are good reasons he left and too many people making comments about things when they have no idea what’s going on. Selectman Landau indicated he knows the swap shop has been an issue and hope people will stop making comments and not offering solutions.

Vice-Chair Myette agreed there has been a lot of activity and a lot of trash will end up in the swap shop if it is not monitored. May need another person to monitor metals, etc. Every pound that doesn’t go off to the landfill saves .07/cents per pound which can become thousands of dollars very quickly. Vice-Chair Myette noted he is pleased that Russ and Emma stepped up. Town Administrator Doda reported the maintenance department has been issued t-shirts/polos and would like the Transfer Station employees to have the same. The t-shirts are at a cost of \$8 each and all will receive two sweatshirts with highviz markings for safety purposes at \$25 each, which is in the budget.

Mrs. Reishus noted the Summer Program is over. The Parks & Recreation kids were awesome. They gave her and maintenance a card and although there is no policy for recommendations, she would like to send a letter signed by Chair Owens, Maintenance Supervisor Cavanaugh and Town Administrator Doda and copy their files on an outstanding job. Mrs. Reishus hopes to do a winter program.

4.2 Roundtable

Chair Owens noted the following meetings were coming up:

Conservation Commission – Tuesday, August 11, 2020 at 7:00 PM
Planning Board – Wednesday, August 12, 2020 at 7:00 PM
Board of Selectmen – Thursday, August 13, 2020 at 7:00 PM

4.2 Potential Non-Public Sessions

Selectman Landau motioned to go into non-public session pursuant to 91-A:3(II)(c) reputation. Selectman D’Angelo seconded the motion. A roll call vote was taken, Myette – aye, Landau – aye, D’Angelo – aye and Owens - aye. With all in favor, the motion passed unanimously.

The meeting was closed to the public at 7:58 PM.

Selectman Landau motioned to come out of non-public session. Vice-Chairman seconded the motion. A roll call vote was taken Myette – aye, Landau – aye, D’Angelo – aye, Hagan – aye and Owens - aye. With all in favor, the motion passed unanimously.

The meeting room was reopened to the public at 8:30 PM.

Selectman Landau motioned to seal the minutes of the first non-public session, on reputation, for a period of six (6) months. Vice-Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, Landau – aye, D’Angelo – Owens - aye. With all in favor, the motion passed unanimously.

Selectman Landau motioned to seal the minutes of the second non-public session, on reputation, for a period of thirty (30) days. Vice-Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, Landau – aye, D’Angelo – Owens - aye. With all in favor, the motion passed unanimously.

Selectman Landau motioned to seal the minutes of the third non-public session, on public employees, for an indefinite period. Vice-Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, Landau – aye, D’Angelo – Owens - aye. With all in favor, the motion passed unanimously.

Selectman Landau motioned to seal the minutes of the fourth non-public session, on reputation, for an indefinite period. Vice-Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, Landau – aye, D’Angelo – Owens - aye. With all in favor, the motion passed unanimously.

V. Adjournment

Selectman Landau moved to adjourn the meeting. Selectman D’Angelo seconded the motion. A roll call vote was taken, Myette – aye, Landau – aye, D’Angelo – aye and Owens - aye. With all in favor the motion passed unanimously.

The meeting was adjourned at 8:30 PM.

Respectfully submitted,

Nancy Hoijer, Recording Secretary