

**Town of Chester
Board of Selectmen’s Meeting
Thursday, September 30, 2021
Municipal Complex
Approved Minutes**

I. Preliminaries

Call the Meeting to Order
Roll Call
Pledge of Allegiance
Chairman’s Additions or Deletions
Public Comment (10 minutes)
Approval of Minutes
Items for Signature
300th Anniversary Committee
Opening of Fuel Bids
Chairman’s Announcements
Roundtable
Potential Non-Public Sessions
Adjournment

1.1 Call to Order

Chairman Myette called the meeting of the Chester Board of Selectmen to order at 7:00pm.

1.2 Roll Call

Selectmen Present:

Chuck Myette
Steve D’Angelo
Stephen Landau (Remotely)
Steve Couture

Selectmen Absent:

Jeremy Owens

Town Administrator Debra Doda

Members of the Public Present at various times:

Aaron Berube, Police Chief (Remotely)
Jay Bishop
Paul Cavanaugh, Maintenance Director
Colin Costine
Jeff Dinopoulos, 300th Anniversary Committee Member
Phil Gladu, Acting Fire Chief
Chris Hadik, 300th Anniversary Committee Member

Nancy Jolin, 300th Anniversary Committee Member (Remotely)
Rhonda Lamphere, 300th Anniversary Committee Member
Jean Methot, 300th Anniversary Committee Member
Nancy Myette
Mike Oleson, Road Agent
Ed Stuart, 300th Anniversary Committee Member
Corinna Reishus, Recreation Director
Sue Reiter, 300th Anniversary Committee Member
Royal Richardson
Lynn Rockwell (Remotely)
and other persons unknown to the Recording Secretary.

1.3 Pledge of Allegiance

Chairman Myette led the attendees in the Pledge of Allegiance.

1.4 Chairman’s Additions or Deletions

None

1.5 Public Comment

Chairman Myette opened the meeting to public comment at 7:01pm.

As no Members of the Public wished to be heard, Public Comment was closed at 7:02pm.

II. Old Business

2.1 Approval of Minutes

An approval sheet for the previous meeting’s minutes was sent electronically.

2.2 Items for Signature

All members reviewed and signed the items in the signature folder.

III. New Business

3.1 300th Anniversary Committee

Ms. Rhonda Lamphere mentioned the purpose of tonight’s meeting is to keep the Board of Selectmen up-to date on the events. The committee is working on seven different events for the 300th celebration. The committee is here regarding the parade, parade parking and town fair, with a small review of the other events.

Mr. Chris Hadik mentioned once the Board of Selectmen gives permission for the events, the committee will work with the Technical Review Committee (TRC) and Recreation Director Reishus on facilities.

Ms. Lamphere reported there was \$1600 in merchandise sales between the Town Fair and Spring Hill Farm Fall Fest. The Anniversary Kick-off Gala will be held on Saturday October 23, 2021 at the Labelle Winery in Derry.

On December 4th, 2021, the Christmas Tree lighting and caroling will be at Stevens Hall. Mr. Oleson volunteered to put in the well casing and electricity in for the tree. A group from Manchester will be caroling, and the school will be approached about a having the school choir sing a few songs. The Lions Club will be asked to serve coffee and hot chocolate. Parking for the event will be at Busche Academy, Chester Library, and the Post Office. Mr. Chris Hadik advised an officer will be needed for traffic control.

Chairman Myette advised Spring Hill Farm is willing to hold a Winter Fest Saturday, February 26th, 2022, with help from Recreation and the 300th Anniversary Committee. Mr. Hadik indicated the 300th could take care of the bonfire. Ms. Lamphere suggested vendors for food and beverages.

Ms. Lamphere mentioned the Geocache event will start April 1, 2022. Geocache is hiding trinkets for others to use coordinates to find the hidden items. Ms. Nancy Jolin has requested more information from Ms. Meranda Scott who is handling the details for the event.

Mr. Jean Methot mentioned the Proclamation and historical encampment will be on Saturday, May 7th, 2022. An invitation was sent to the Governor; however, at this point it is unknown if the Governor or a representative will attend. Ms. Lamphere will work with Town Administrator Doda on getting invitations to state and local officials. Mr. Hadik mentioned the need for a portable stage and possibly having food trucks for the event.

Mr. Methot indicated the soccer field is being considered for the encampment. The event will be informational with representation from the Civil War, Revolutionary War, and Indigenous People.

Mr. Jeff Dinopoulos thanked the Board of Selectmen for the generous donation of the time capsule. The Committee has a spot chosen but is still working on what size and shape to purchase. Selectman D’Angelo suggested having kids write a letter envisioning life 50 years from now.

Mr. Methot mentioned Saturday, July 23rd, 2022, is the 5K race and Fireman’s Muster at Wason Pond. Mr. Colin Costine advised invitations were sent and he has received zero responses back. He will continue to work on it. Granite State Communications made a generous donation and the poles have been secured for the event.

Mr. Ed Stuart advised the car show will be Saturday, August 6th, 2022. The location has not been secured, but the thought is to have it at the school. It will have a festival atmosphere with food trucks. The event will be open to any car and plans for a hot air balloon ride.

Mr. Hadik pointed out the Town Fair is Saturday September 10th and the 24th is the finale. Although still working on the parking and possible shuttles, is it feasible to have them together? The Town Fair Committee could handle the fair, and the 300th would take care of the parade and barbeque. The fireworks could be combined. In looking at the setup, the field would be able to handle the vendors along with the tents that will be used by the 300th.

The parade route and parking were discussed. There are verbal agreements with homeowners for parking on private property.

Ms. Lamphere stated a ticket would be purchased for the barbeque. Town Fair vendors typically stay the evening with a few leaving around 6:00pm to make room for the fireworks. Acting Fire Chief Gladu reminded the group that a fence is placed during the day and moved further into the field for the fireworks display.

Mr. Hadik requested permission for a beer tent set up for the event. The vendor will need to be booked very soon if this is approved. If the Board of Selectman approves a beer tent for the event, the Police Chief has asked that the area be contained, along with providing beer cups. The vendor comes highly recommended, has a great setup and the right people working the events. Chairman Myette stated the vendor would need to provide insurance and Primex would need to be aware if approved.

Chairman Myette suggested the 300th work with all parties (Fire, Police, Town Fair Committee, and Recreation) involved and come back with a plan.

Recreation Director Reishus mentioned the Town Fair has already started working on next year’s event and there is not enough space for the additions the 300th is planning. The Town Fair Committee enjoys the family atmosphere and does not agree with having alcohol.

Selectman Couture recommended all the committees meet and work out the details for the event.

3.2 Opening Fuel Bids

Chairman Myette presented the fuel bids for Winter 2021-2022. The town has used both vendors both past and present.

	Propane (per gallon)	Fuel Oil (per gallon)	Time Frame	Employee Discount?	Comments	Estimate based on five-years' average use:
Bidder #1	\$1.852	\$2.561	October 1, 2021 - September 30, 2022	\$0.10/gal oil and \$0.15/gal propane	Limits: 14,000 gallons oil; 10,275 gallons propane. Variable price thereafter.	\$ 54,809.37
Bidder # 2	\$1.449	\$2.599	October 1, 2021 - September 30, 2022	Up to 15% off regular rates	Price outside of contract period daily rack rate less \$0.20/gallon for oil and less \$0.50/gallon for propane.	\$ 49,882.61

Selectman Landau suggested asking if the town would be required to change equipment if changing vendors and what the cost would be.

Selectman Couture motioned to enter into a contract for winter fuel with Bidder #2. Selectman Landau seconded the motion. A roll call vote was taken, Myette – aye, D’Angelo – aye, Owens – absent, Couture – aye, Landau –aye. With four in favor, the motion passed with Owens absent.

Selectman D’Angelo requested pricing if the town needs to change equipment to conform to the vendor prior to moving forward.

IV. Selectmen’s Business

Chairman Myette reviewed a request from the Lions Club to hold a food drive on Saturday, October 16th from 8am to 2pm at the Transfer Station. All food donated will go to the Chester Food Pantry.

Chairman Myette motioned to allow the Lions Club to hold a food drive on October 16th, 2021, at the Transfer Station. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –absent, Couture – aye, Landau –aye. With four in favor, the motion passed with Owens absent.

Selectman Landau mentioned the “Scouting for Food Drive” will be taking place at the Transfer Station in November.

Chairman Myette reviewed a request for a Covid-19 vaccination clinic to be held on Saturday, October 23rd from 10am to 2pm. All three vaccines will be available and administered by trained staff. Individuals between 12-18 can only receive Pfizer and must have parent or guardian present.

Chairman Myette motioned to allow a South Central Public Health Network to hold a Covid-19 vaccination clinic at the Transfer Station on Saturday October 23, 2021. Selectman Couture seconded the motion. A roll call vote was taken, Myette – aye, D’Angelo – aye, Owens –absent, Couture – aye, Landau –aye. With four in favor, the motion passed with Owens absent.

Selectman D’Angelo suggested having a detail officer at the transfer station for the vaccination clinic. Town Administrator Dods mentioned officers will be at the transfer station for Drug Take Back Day.

4.1 Chairman’s Announcements

Chairman Myette announced the following meetings for next week:

Monday, October 4, 2021	Wason Pond Commission Meeting at 7:00pm
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Wednesday, October 6, 2021	Planning Board Meeting at 7:00pm
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Thursday, September 7, 2021	Board of Selectmen Meeting at 7:00pm
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Chairman Myette announced the following events:

Monday October 4, 2021	Make plans to have a late lunch, or dinner, at the Manchester Texas Roadhouse (1525 South Willow Street) on Monday, October 4 th , between 3pm and 9pm. Present a copy of the flyer that will be passed out at the Fall Fest, show it on your phone, or simply mention it to your server, and Texas Roadhouse will donate 10% of your total food purchase to the Spring Hill Farm Trust.
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Sunday October 17, 2021	Household Hazardous Waste Day 9am to 12pm
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4.2 Roundtable

Selectman D’Angelo:
Nothing to report.

Selectman Couture:
Nothing to report.

Selectman Landau:
Nothing to report.

Chairman Myette thanked everyone that attended Fall Fest at Spring Hill Farm. Volunteers did a great job putting the event together. Both the 300th and the Spring Hill Farm Trust did well for the event. The trail ride on Sunday raised \$1200 for the trust.

Town Administrator Doda:
Nothing to report.

Selectman D’Angelo indicated insurance issues for events need to be addressed from the Town Administrator Report that was sent to the Board of Selectmen. He suggested possibly using a third-party vendor for events that Primex will not cover.

4.3 Non-Public Session(s)

None

V. Adjournment

Selectman Couture moved to adjourn the meeting. Selectman D’Angelo seconded the motion. A roll call vote was taken, Myette – aye, D’Angelo – aye, Owens –absent, Couture – aye, Landau – aye. With four in favor, the motion passed with Owens absent.

The meeting was adjourned at 8:20 PM.

Respectfully submitted,

Janis A. Jalbert
Recording Secretary