

**Town of Chester  
Board of Selectmen’s Meeting  
Thursday, May 5, 2022  
Municipal Complex  
Approved Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Pledge of Allegiance  
Chairman’s Additions or Deletions  
Public Comment (10 minutes)  
Approval of Minutes  
Items for Signature  
Appointments  
Facility Usage Forms  
Chairman’s Announcements  
Roundtable  
TA Report  
Action Items  
Potential Non-Public Sessions  
Adjournment

*1.1 Call to Order*

Chairman Myette called the meeting of the Chester Board of Selectmen to order at 7:00pm.

*1.2 Roll Call*

Selectmen Present:

Chuck Myette  
Steve D’Angelo  
Stephen Landau  
Steve Couture (arrived at 7:02PM)  
Jeremy Owens

Members of the Public Present at various times:

Aaron Berube, Police Chief (arrived at 7:42PM)  
Nancy Myette  
Corinna Reishus, Recreation Director  
David Webster (remotely)

and other persons unknown to the Recording Secretary.

*1.3 Pledge of Allegiance*

Chairman Myette led the attendees in the Pledge of Allegiance.

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52 *1.4 Chairman’s Additions or Deletions*

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54 No additions or deletions.

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56 *1.5 Public Comment*

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58 Chairman Myette opened the meeting to public comment at 7:01pm.

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60 As no Members of the Public wished to be heard, Public Comment was closed at 7:02pm.

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62 **II. Old Business**

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64 *2.1 Approval of Minutes*

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66 An approval sheet for the previous meeting’s minutes was sent electronically.

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68 *2.2 Items for Signature*

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70 All members reviewed and signed the items in the signature folder.

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72 **III. New Business**

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74 *3.1 Appointments*

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76 *3.1.1 Recreation Reappointments*

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78 Chairman Myette mentioned Mr. Webster is being reappointed as Recreation Representative on  
79 Wason Pond Conservation and Recreation Commission expiring on May 31, 2025. Recreation  
80 Director Reishus mentioned Mr. Webster is on the Recreation Commission and a great resource at  
81 Wason Pond.

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83 Mr. Webster stated he loves hiking and kayaking at Wason Pond. He will continue to do his best for  
84 the Wason Pond Conservation and Recreation Commission. Chairman Myette pointed out Mr.  
85 Webster is very valuable at the meetings and with his daily walk observations.

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87 Selectman Couture thanked him for volunteering.

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89 ***Vice Chairman Couture motioned to appoint David Webster as a Representative of the***  
90 ***Recreation Commission on the Wason Pond Conservation and Recreation Commission with a***  
91 ***term to expire on May 31, 2023. Chairman Myette seconded the motion. A roll call vote was***  
92 ***taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – abstained. With four***  
93 ***in favor, the motion passed with Landau abstaining.***

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95 *3.3 Facility Usage Forms*

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97 Recreation Director Reishus mentioned the fees on the facility usage forms has not been changed  
98 since 2014. Some changes to the forms have been wording for Technical Review Committee (TRC)  
99 and Covid-19.

The Recreation Department currently has \$1.3K in security deposits. Both Finance Director Smith (not present) and Town Administrator Doda (not present) indicated the Recreation Revolving account is the best place for the funds. Selectman Landau pointed out interest could be a problem if the town holds the funds for long periods of time. Selectman D’Angelo suggested a separate account and not co-mingled with the town’s account. He suggested not holding the security deposits. Recreation Director Reishus suggested giving back the security deposits at the end of the fiscal year. Vice Chairman Couture feels a written policy is needed.

Selectman Landau suggested eliminating Recreation from the bottom of the form. Vice Chairman Couture pointed out Covid-19 wording is not legally required and should be eliminated as well. Recreation Director Reishus mentioned Primex requested a Covid-19 release for recreation programs needs to be signed. Selectman Landau suggested a waiver framed and placed in all the town buildings.

Chairman Myette inquired about reducing the number of forms used. Recreation Director Reishus advised she would work on consolidating to one form; however, policies and fees are different for some buildings.

Vice Chairman Couture requested a comparison on the recreation activities prior to Covid-19 and now and if something is different give a reason. Recreation Director Reishus presented him with the information. She reminded the Board either a Recreation Commission member or herself needs to be in the building for any recreation activities.

#### *4.1 Chairman’s Announcements*

Chairman Myette announced the following meetings and upcoming events:

Tuesday, May 10, 2022	Conservation Commission Meeting at 7:00pm
Wednesday, May 11, 2022	Planning Board Meeting at 7:00pm
Thursday, May 12, 2022	Board of Selectman Meeting at 7:00pm
Saturday May 7, 2022	Proclamation Day to celebrate the 300th Anniversary of Chester, NH! Distinguished guests, including Governor Chris Sununu will be joining us for this momentous occasion. A time capsule will be buried on the lawn of Stevens Hall, a volley will be shot from our town cannons and an historical encampment will take place on Nichols Field (Town Soccer field). Event is 10AM to 3PM

Selectman Landau mentioned the Transfer Station would be open normal hours on Saturday, May 7<sup>th</sup>.

#### *4.2 Roundtable*

Selectman Landau:  
*Nothing to report*

Selectman D’Angelo inquired if the Town received the insurance money from the accident near his house that damaged a guard rail in the winter. Chief Berube advised there is a request for the funds.

Vice Chairman Couture:  
*Nothing to report*

Selectman Owens:  
*Nothing to report*

Chairman Myette:  
*Nothing to report*

#### *4.3 Town Administrator’s Report*

Chairman Myette mentioned the Jennifer Drive question on paving has been answered and Road Agent Oleson (not present) can book the paving when he can.

Chairman Myette advised the appropriations for FY 22-23 budget has been approved. The town is currently running ahead of spending. Any expenditures over \$10K need to be brought to the Board for approval.

Selectman Landau mentioned the timeline for the surveying of the town’s property is unclear and may go into the next fiscal year.

Selectman D’Angelo is requesting to hold off on the signing of the contract for internet. He has meetings scheduled with Block5 and would like to make sure the town has the correct internet speed. Selectman Landau will call about the extra fee the town is paying due to the contract not renewing.

Selectman D’Angelo inquired what the parking lot needs are for the Police Department. Police Chief Berube mentioned the parking area where the officers park is getting smaller and smaller. He has spoken to Road Agent Oleson for pricing gravel and enlarging the parking area for additional vehicles. Selectman D’Angelo feels this is a perfect project for the Capital Improvement Plan (CIP).

Chairman Myette suggested removing the maintenance shed for additional parking for the Police Department.

Chief Berube announced he has a candidate for the Detective’s position and would like to talk in nonpublic about compensation.

Chief Berube pointed out parking for Proclamation Day would be at Busche Academy and Chester Academy. The cones will be placed on Friday for walking to the different areas for the events. Chief Berube advised there will be several Police Officers and State Troopers at the event.

Selectman Landau mentioned the Transfer Station would be open normal hours on Saturday.

*4.4 Action Items*  
*Nothing to report*

#### *4.5 Non-Public Session(s)*

Chairman Myette announced non-public sessions on reputation and financial.

***Selectman Landau motioned to go into non-public session pursuant to 91-A:3(II) (b) employment and (c) reputation. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

The meeting was closed to the public at 8:01PM.

***Selectman Landau motioned to come out of non-public session. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

The meeting was reopened to the public at 9:33PM.

***Selectman Landau motioned to seal the minutes of the first non-public session, on Reputation, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

***Selectman Landau motioned to seal the minutes of the second non-public session, on Reputation, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

***Selectman Landau motioned to seal the minutes of the third non-public session, on Reputation, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

***Selectman Landau motioned to seal the minutes of the fourth non-public session, on Employment, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

***Selectman Landau motioned to seal the minutes of the fifth non-public session, on Reputation, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

***Selectman Landau motioned to seal the minutes of the sixth non-public session, on Reputation, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

***Selectman Landau motioned to seal the minutes of the seventh non-public session, on Reputation, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.***

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*Selectman Landau motioned to seal the minutes of the eighth non-public session, on Pending Litigation, for a period of one (1) year. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.*

**V. Adjournment**

*Selectman Landau moved to adjourn the meeting. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –aye, Couture – aye, Landau – aye. With all in favor, the motion passed.*

The meeting was adjourned at 9:35 PM.

Respectfully submitted,

Janis A. Jalbert  
Recording Secretary