

**Town of Chester
Board of Selectmen’s Meeting
Thursday, June 9, 2022
Municipal Complex
Approved Minutes**

I. Preliminaries

Call the Meeting to Order
Roll Call
Pledge of Allegiance
Chairman’s Additions or Deletions
Public Comment (10 minutes)
Approval of Minutes
Items for Signature
Road Acceptance Public Hearing
ReVision Solar
Chairman’s Announcements
Roundtable
TA Report
Action Items
Potential Non-Public Sessions
Adjournment

1.1 Call to Order

Chairman Myette called the meeting of the Chester Board of Selectmen to order at 7:05pm.

1.2 Roll Call

Selectmen Present:

Chuck Myette
Steve D’Angelo
Steve Couture

Selectmen Absent:

Jeremy Owens
Stephen Landau

Town Administrator Debra Doda

Members of the Public Present at various times:

Bob Armitage
Bradley Benson
Phil Gladu, Fire Chief
Nancy Myette
Mike Oleson, Road Agent
Corinna Reishus, Recreation Director (remotely)

51 Linda Trapane

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53 and other persons unknown to the Recording Secretary.

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55 *1.3 Pledge of Allegiance*

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57 Chairman Myette led the attendees in the Pledge of Allegiance.

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59 *1.4 Chairman’s Additions or Deletions*

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61 No additions or deletions.

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63 *1.5 Public Comment*

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65 Chairman Myette opened the meeting to public comment at 7:06pm.

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67 As no Members of the Public wished to be heard, Public Comment was closed at 7:07pm.

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69 **II. Old Business**

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71 *2.1 Approval of Minutes*

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73 An approval sheet for the previous meeting’s minutes was sent electronically.

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75 *2.2 Items for Signature*

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77 All members reviewed and signed the items in the signature folder.

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79 **III. New Business**

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81 *3.1 Road Acceptance Public Hearing: Hemlock Lane, Jenkins Farm Road, Wilcombs Way.*

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83 ***Vice Chairman Couture motioned to open the Road Acceptance Public Hearing. Selectman***
84 ***D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture***
85 ***-aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and***
86 ***Owens absent.***

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88 Road Agent Oleson stated the paperwork and inspections have been completed for Hemlock Lane.
89 He recommends the town accept the road.

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91 Chairman Myette read, “at a duly noticed public meeting held on June 1st, 2022, the Planning Board
92 reviewed the status of the Hemlock Lane of the Cedar View Estates Subdivision, per the Planning
93 Board's portion of the Town's Road Acceptance Policy, for recommendation to the Board of
94 Selectmen for acceptance this year as a Town road. The Planning Board has determined that, with
95 one minor exception, all conditional requirements for acceptance as a Town road have been
96 completed. The Planning Board therefore recommends the Board of Selectmen conditionally accept
97 Hemlock Lane as a Town road. The only condition would be that all outstanding engineering fees
98 owed DuBois & King, if any, be paid no later than July 1,2022. Town Planner Hadik will work with
99 the parties involved to obtain documentation that this condition is met.”

Selectman D’Angelo questioned why the engineering fees were not paid prior to the road acceptance public meeting. Mr. Benson stated the last inspection on the road was done on Wednesday June 8, 2022, and the invoice has not been received. Road Agent Oleson mentioned the invoices for all three roads are being processed by Dubois & King this week.

Chairman Myette mentioned if the invoices are not paid by the due date, then the town will not accept the road this year.

Chairman Myette read, “at a duly noticed public meeting held on June 1st, 2022, the Planning Board reviewed the status of the Jenkins Farm Road of the Jenkins Farm Subdivision, per the Planning Board's portion of the Town's Road Acceptance Policy, for recommendation to the Board of Selectmen for acceptance this year as a Town road. The Planning Board has determined that, with one minor exception, all conditional requirements for acceptance as a Town road have been completed. The Planning Board therefore recommends the Board of Selectmen conditionally accept Jenkins Farm Road as a Town road. The only condition would be that all outstanding engineering fees owed DuBois & King, if any, be paid no later than July 1, 2022. Town Planner Hadik will work with the parties involved to obtain documentation that this condition is met.”

The warranty deed will be done once all final invoices are paid.

Chairman Myette read, “at a duly noticed public meeting held on June 1st, 2022, the Planning Board reviewed the status of the Wilcombs Way Road of the Wilcombs Way Subdivision, per the Planning Board's portion of the Town's Road Acceptance Policy, for recommendation to the Board of Selectmen for acceptance this year as a Town road. The Planning Board has determined that, with one minor exception, all conditional requirements for acceptance as a Town road have been completed. The Planning Board therefore recommends the Board of Selectmen conditionally accept Wilcombs Way as a Town road. The only condition would be that all outstanding engineering fees owed DuBois & King, if any, be paid no later than July 1, 2022. Town Planner Hadik will work with the parties involved to obtain documentation that this condition is met.”

Road Agent Oleson pointed out there are rules and regulations when the town accepts a road. The town has a snow ban and there is no parking on town roads from Nov 15th to April 15th. If a vehicle is on the road the police will be notified and the vehicle might possibly be towed.

Road Agent Oleson mentioned the installation of delineator posts and once placed they should not be removed. Once the roads are approved as town roads the speed limit signs will be placed.

Road Agent Oleson stated during the final inspection a jute mat had been thrown over the banking and he plans on meeting with the homeowner and resolving the issue once the road is accepted. It is not a financial issue for the town and should have no impact on the road being accepted by the town.

Vice Chairman Couture motioned to close the Road Acceptance Public Hearing. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture –aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

The public hearing was closed at 7:18pm.

Vice Chairman Couture motioned to accept Hemlock Lane with the condition that all engineering invoices are paid by July 1, 2022. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Vice Chairman Couture motioned to accept Jenkins Farm Road with the condition that all engineering invoices are paid by July 1, 2022. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Vice Chairman Couture motioned to accept Wilcombs Way with the condition that all engineering invoices are paid by July 1, 2022. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Road Agent Oleson mentioned new roads being accepted as town roads have a tremendous amount of maintenance by the town. With the acceptance of these three roads, the mowing alone will add about \$30K to the budget and the town does not have the correct equipment for some of the areas that need to be mowed.

3.2 ReVision Solar

Vice Chairman Couture mentioned Revision looked at property at the Transfer Station and at the Municipal Building. The new proposal was received for the land behind the municipal building as the Transfer Station land is not economically feasible at this time. The size would power the municipal building and sell some back to the grid.

Vice Chairman Couture mentioned the annual revenue will be about \$3-4K per year for the first six (6) years with increases after. Although the revenue is not significant the town would not be paying for electricity at the municipal building.

Chairman Myette mentioned this proposal will need to be voted on at Town Meeting. With this proposed area for the solar array, it leaves no room for the town to expand the parking or build a Police Station behind the town offices.

Selectman D’Angelo inquired about putting the system on some of the building roofs. Vice Chairman Couture stated roofs were mentioned but met with resistance.

Vice Chairman Couture will continue working with ReVision on this project.

IV. Selectmen’s Business

4.1 Chairman’s Announcements

Chairman Myette announced the following meetings and upcoming events:

Monday, June 13, 2022	Recreation Commission Meeting at 7:00pm
Tuesday, June 14, 2022	300 th Anniversary Meeting at 7:00pm Conservation Commission Meeting at 7:00pm

Thursday, June 16, 2022 Board of Selectman Meeting at 7:00pm

4.2 Roundtable

Chairman Myette presented the registration refund request with a letter to the Board and documentation for \$71.00.

Vice Chairman Couture motioned to authorize the refund of \$71.00 for car registration to Lisa A. Mercier. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Selectman D’Angelo:
Nothing to report

Vice Chairman Couture:
Nothing to report

4.3 Town Administrator’s Report

Town Administrator Doda requested that payroll be moved from the 24th to the 23rd of June due to vacations. All members present agreed.

Town Administrator Doda requested the Board sign the documents provided to change the pest control services for the town.

Vice Chairman Couture motioned to enter into a contract with a new pest control vendor. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Town Administrator Doda mentioned many municipalities have attempted to use Stamps.com and find it is not compatible with the amount of workload in a municipality. She is suggesting continuing with the same postage meter contract at reduced rate.

Vice Chairman Couture motioned to approve renewing the postage meter contract with Formax. Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – nay, Landau – absent. With two in favor, the motion passed with Landau and Owens absent.

Town Administrator Doda requested the causeway weight limit be approved.

Vice Chairman Couture motioned to formally accept the Wasson Pond Causeway Bridge weight limit letter. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Chairman Myette mentioned the temporary bridge was placed at Wason Pond with an unknown capacity. The engineers are confident with a weight limit of 3 tons or 6,000 pounds. This letter certifies the bridge can remain up until a new structure is placed. A sign will be placed near the bridge with the capacity.

4.4 Action Items

Nothing to report

4.5 Non-Public Session(s)

Chairman Myette announced non-public sessions on reputation and finance.

Selectman D’Angelo motioned to go into non-public session pursuant to 91-A:3(II) (c) reputation and (j) financial Information. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

The meeting was closed to the public at 7:45 PM.

Selectman D’Angelo motioned to come out of non-public session. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

The meeting was reopened to the public at 8:57 PM.

Selectman D’Angelo motioned to seal the minutes of the first non-public session, on Public Employees, for an indefinite period. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Selectman D’Angelo motioned to seal the minutes of the second non-public session, on Reputation, for a period of six (6) months. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Selectman D’Angelo motioned to seal the minutes of the third non-public session, on Reputation, for an indefinite period. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Selectman D’Angelo motioned to seal the minutes of the fourth non-public session, on Reputation, for a period of one (1) year. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

Selectman D’Angelo motioned to seal the minutes of the fifth non-public session, on Legal Advice, for a period of one (1) year. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

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V. Adjournment

Selectman D’Angelo moved to adjourn the meeting. Vice Chairman Couture seconded the motion. A roll call vote was taken Myette – aye, Owens – absent, Couture -aye, D’Angelo – aye, Landau – absent. With three in favor, the motion passed with Landau and Owens absent.

The meeting was adjourned at 9:00 PM.

Respectfully submitted,

Janis A. Jalbert
Recording Secretary