

**Town of Chester
Board of Selectmen’s Meeting
Thursday, August 11, 2022
Municipal Complex
Approved Minutes**

I. Preliminaries

Call the Meeting to Order
Roll Call
Pledge of Allegiance
Chairman’s Additions or Deletions
Public Comment (10 minutes)
Approval of Minutes
Items for Signature
Police Department Roof
Chairman’s Announcements
Roundtable
TA Report
Action Items
Potential Non-Public Sessions
Adjournment

1.1 Call to Order

Chairman Myette called the meeting of the Chester Board of Selectmen to order at 7:00pm.

1.2 Roll Call

Selectmen Present:

Chuck Myette
Steve D’Angelo
Stephen Landau

Selectmen Absent:

Steve Couture
Jeremy Owens

Town Administrator Debra Doda

Members of the Public Present at various times:

Nancy Myette

and other persons unknown to the Recording Secretary.

1.3 Pledge of Allegiance

Chairman Myette led the attendees in the Pledge of Allegiance.

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52 *1.4 Chairman’s Additions or Deletions*

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54 None

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56 *1.5 Public Comment*

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58 Chairman Myette opened the meeting to public comment at 7:03pm.

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60 As no Members of the Public wished to be heard, Public Comment was closed at 7:03pm.

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62 **II. Old Business**

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64 *2.1 Approval of Minutes*

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66 An approval sheet for the previous meeting’s minutes was sent electronically.

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68 *2.2 Items for Signature*

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70 All members reviewed and signed the items in the signature folder.

71
72 **III. New Business**

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74 *3.1 Police Department Roof*

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76 Chairman Myette stated the roof on the Police Department is 20 to 30 years old and is leaking from
77 the exposed grommets. The suggestion is to have a company come out and give their opinion on
78 replacement or repair. Chairman Myette pointed out it is a maintenance issue and Selectman
79 Landau should speak to Maintenance Director Cavanaugh (not present) to get a roofer to look at the
80 roof. Town Administrator Doda mentioned the current roofing vendors the Town uses do not do
81 metal roofs.

82
83 Selectman D’Angelo advised the prior maintenance supervisor suggested a full replacement. If it is
84 in need a full roof replacement Selectman D’Angelo explained the process to get emergency money
85 since this is not a budgeted item.

86
87 **IV. Selectmen’s Business**

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89 *4.1 Chairman’s Announcements*

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91 Chairman Myette announced the following meetings and upcoming events:

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93 Monday, August 15, 2022 Spring Hill Farm Advisory Committee Meeting at 7:00pm

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95 Tuesday, August 16, 2022 ZBA Meeting at 7:00pm

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97 Thursday, August 18, 2022 Board of Selectman Meeting at 7:00pm

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99 Sunday, August 14, 2022 Join the Chester Fire Explorers at the Fire Station (27
100 Murphy Drive) from 8am to 1130am for a fun community

breakfast. Not a pancake fan? They'll be serving eggs, bacon, sausage, fruit, juice, coffee, and tea as well. Come meet potential future members of your Fire and EMS Department!

Saturday, September 24, 2022 Transfer Station hours will be 7am to 12pm.

4.2 Roundtable

Selectman D'Angelo suggested Town Administrator Doda reach out to State Senators and Representatives to assist in getting Governor Sununu to the 300th Grande Finale parade.

Selectman Landau mentioned the skid steer needs another part at a cost of about \$1.2K. Once the repair is done Selectman Landau suggested looking for another machine for the Transfer Station. Town Administrator Doda mentioned the Highway Department is willing to help for now.

Chairman Myette pointed out the water at Wason Pond was tested and has high levels of E. coli, making it unsafe to swim or wade in. An advisory notice was posted on the Wason Pond Commission page on the town website and signs are up at Wason Pond.

Chairman Myette mentioned the walk thru on Carkin Street occurred and the engineers will be sending over ideas and estimates for moving the water off the road. The Quintal-Bechtold lot line adjustment was approved by the Planning Board. Mr. Quintal has agreed to an easement but will not sign until a plan is in place.

4.3 Town Administrator's Report *Nothing to report*

4.4 Action Items

Town Administrator Doda is requesting permission to sign the Jackson Lewis engagement letter for the Primex case. This will be further discussed in nonpublic.

Chairman Myette mentioned Spring Hill Farm Advisory Committee is requesting the use of a town golf cart for the Spring Hill Farm Fall Fest. The Board agreed to allow the use of the golf cart and suggested the golf cart be brought over from Wason Pond.

Town Administrator Doda explained residents of Chester have asked to rent the activities room. It is a business and they do charge people. They are asking to rent the facility two times per week. Selectman Landau mentioned there is only one bathroom and it is not ADA compliant. Chairman Myette advised they will need to make accommodations for ADA. The Board agreed they could rent the facility.

Town Administrator Doda reminded the Board of the invitation to the 2022 State Primary Election Law Training that was sent. This is a free training. Town Administrator Doda asked for the Board's availability for the September 13, 2022, Primary Election. The Selectmen gave their availability.

Chairman Myette pointed out the Highway Block Grant Aid will be \$149,064.86 for FY 2023.

4.5 Non-Public Session(s)

Chairman Myette announced four non-public sessions on legal and financial.

Selectman Landau motioned to go into non-public session pursuant to 91-A:3(II), (a) public employees, (c) reputation, and (e) pending litigation. Selectman D’Angelo seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – aye, Owens –absent, Couture –absent, Landau – aye. With three in favor, the motion passed with Couture and Owens absent.

The meeting was closed to the public at 7:29 PM.

Selectman D’Angelo departed the meeting room, and it was reopened to the public at 7:48 PM.

Selectman Landau motioned to come out of non-public session. Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – absent, Owens –absent, Couture – absent, Landau – aye. With two in favor, the motion passed with Couture, D’Angelo, and Owens absent.

Selectman Landau motioned to seal the minutes of the non-public session on Reputation for an indefinite period. Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – absent, Owens –absent, Couture –absent, Landau – aye. With two in favor, the motion passed with Couture, D’Angelo, and Owens absent.

V. Adjournment

Selectman Landau moved to adjourn the meeting. Chairman Myette seconded the motion. A roll call vote was taken Myette – aye, D’Angelo – absent, Owens –absent, Couture –absent, Landau – aye. With two in favor, the motion passed with Couture, D’Angelo, and Owens absent.

The meeting was adjourned at 7:50 PM.

Respectfully submitted,

Janis A. Jalbert
Recording Secretary