

**Town of Chester  
Highway Safety Committee Meeting  
Tuesday, June 19, 2019  
Municipal Complex Meeting Room  
Approved Minutes**

**I Preliminaries**

9:00am Call the Meeting to Order  
Roll Call  
Chairman’s Additions or Deletions  
Approval of Minutes  
Parking Issue & Property Concerns at Chester General Store  
Fire Department Emergency Egress  
OSOW Permitting Software  
Accident Reports  
Reports from Departments  
Establish Committee Members / Vote  
Date of Next Meeting & Adjournment

**1.1 Call to Order**

Chairman Berube called this meeting of the Town of Chester Highway Safety Committee (HSC) to order at 9:07am.

**1.2 Roll Call**

Present:

Aaron Berube, Police Chief, Committee Chair  
Greg Bolduc, Fire Chief  
Myrick Bunker, Building Inspector / Code Enforcement Officer  
Darrell Lockwood, Chester Academy Superintendent (arrived 9:11am)  
Michael Oleson, Road Agent

**1.3 Chairman’s Additions or Deletions**

Since the customary reminder was not sent and meeting attendance was low, Chairman Berube suggested that most items on the agenda be postponed to the next meeting; those present agreed.

**II. Old Business**

**2.1 Approval of Minutes: March 19, 2019**

**Building Inspector Bunker moved to accept the Highway Safety Committee meeting minutes of March 19, 2019 as written; Fire Chief Bolduc seconded the motion. The vote was four in favor with Mr. Lockwood yet to arrive; so moved.**

**2.2 Parking Issue & Property Concerns at Chester General Store**

Chairman Berube would prefer to have Fire Lieutenant Newnan and Chester General Store

owner Sam Nasr present for this topic; this item was postponed to the next meeting.

### **2.3 Fire Department Emergency Egress**

Fire Chief Bolduc noted that the Fire Department Emergency Egress driveway has been approved; Road Agent Oleson is handling the project.

### **2.4 Oversize/overweight (OSOW) Permitting Software**

Discussion of OSOW permitting software was postponed to the next meeting.

## **III. New Business**

### **3.1 Accident Reports – March, April & May 2019**

Chairman Berube will forward the accident report to the Recording Secretary -- please see attached.

### **3.2 Reports from Departments**

- **Building:** Nothing to report.
- **Fire:** Nothing to report.
- **Police:** Two weeks ago, Chairman Berube informed the BOS that there was a lack of cones; the BOS approved purchase of one hundred cones. Chairman Berube has obtained a couple of quotes and so far the lowest was American Flagging in Hudson, NH (\$19/ea. for 10 lb., 28" cone). Chairman Berube will obtain quotes for fifty additional cones for the Highway Department to purchase.
- **Highway:** Road Agent Oleson reported that funding was approved to redo East Derry Road; bids will be opened on Friday, June 21<sup>st</sup> at 2:00pm. The Fire Department Emergency Egress driveway is scheduled to be installed this summer. The highway crews are still cold patching town roads daily. The highway department is getting a new truck soon, and their old truck will be used by the maintenance department.
- **School:** Superintendent Lockwood is very glad that the FD Emergency Egress driveway installation will soon come to fruition. He noted that recently the school had a fire drill late in the school day; and parents coming to pick up their children still drove through the lot where students were congregated. Other schools put out cones and outfit teachers with security vests to redirect traffic in similar situations; something like this will be done moving forward.

### **3.3 Establish Committee Members / Vote**

Chairman Berube explained that every two years, the HSC must evaluate and vote on membership. Chairman Berube suggested this be postponed to the next meeting; those present agreed.

## **IV. Adjournment**

The next meeting of the Highway Safety Committee is scheduled for Wednesday, September 19, 2019 at 9:00am in the Municipal Complex Meeting Room.

**Building Inspector Bunker moved to adjourn the meeting; Road Agent Oleson seconded the motion. The vote was unanimous in the affirmative; so moved.**

The meeting was adjourned at 9:26am.

Respectfully Submitted,  
Caroline R. Wilson, Recording Secretary