

2 **Town of Chester**  
3 **Police Department Space Needs Working Group Meeting**  
4 **Thursday, July 11, 2019**  
5 **Municipal Complex**  
6 **Approved Minutes**

8 **I. Preliminaries**

Call the Meeting to Order

Roll Call

Discussion of Current and Future Facility Usage

Approval of Minutes

Adjournment

14 **1.1 Call to Order**

16 This tenth meeting of the Police Department Space Needs Working Group (PDSNWG) began at  
17 9:01am.

18 **1.2 Roll Call**

20 Members Present:

22 Aaron Berube, Police (arrived 9:24am)

23 Myrick Bunker, Building

24 Andrew Hadik, Planning

25 Karl Knudsen, Resident

26 Corinna Reishus, Recreation

27 Herb Rowell, Resident

28 Members Absent:

30 Cass Buckley

31 Rhonda Lamphere

32 Stephen Landau, Selectman

33 Michael Oleson, Road Agent

34 Debbie O'Sullivan, Resident

36 Others Present:

None

38 **II. New Business**

40 **2.1 Discussion of Current and Future Facility Usage**

42 Selectman Landau had been called into work and sent his apologies for missing today's meeting;  
44 attendees exchanged thoughts and ideas but did not get too in-depth in his absence.

- 46 • The more that parking is maximized, the better chance the project has of winning voters' approval.
- 48 • It might be better at this point to only include conceptual plans of where existing town functions might go; as opposed to deciding exactly where things will be moved. The group feels this will keep costs down, and again, keep the project as a whole more palatable to voters.
- 50 • The main entrance to the facility (where current parking area is, to the right of the Town
- 52

54 Hall) will likely require a variance for encroaching on the side setback. Mr. Knudsen  
suggested inviting the abutters to a meeting to hear their thoughts.

56 **2.2 Approval of Minutes**

58 **Police Chief Berube moved to approve the minutes of June 20, 2019 as written; Building  
Inspector Bunker seconded the motion. The vote was six in favor; motion carried.**

60 **III. Adjournment**

62 Ms. Wilson will email Mr. Gatchell of Harriman to schedule the next PD Space Needs Working  
64 Group meeting; preferably during the first week of August.

66 The group plans to meet approximately an hour prior to this next meeting with Mr. Gatchell; Ms.  
Wilson will inform everyone of the selected day and time.

68 The meeting was adjourned at approximately 10:00am.

70 Respectfully Submitted by Caroline Wilson, Recording Secretary