

**Town of Chester**  
**PACT Committee Meeting**  
**WEDNESDAY, February 27, 2019 7:00pm**  
**ACCESS CTR – Rangeway Media Center**  
**AGENDA**

**I. PRELIMINARIES**

- a. Call to Order
- b. Pledge of Allegiance
- c. Roll Call
- d. Approval of Minutes November 14, 2018, December 12, 2018, and January 16, 2019 Meetings.

**II. REPORTS**

- a. Producer's Report Chair Grimm
  1. Recently Produced shows and recorded shows
  2. Usage of Emergency Announcements
  3. School District Meeting March 12, 2019
- b. PACT Coordinator Ms. Demers
  1. School District
  2. Volunteer Training
  3. Studio equipment Relocation
- c. Treasurer Report Chair Grimm
  1. 2019-20 Budget update with BOS February 7<sup>th</sup> Meeting
  2. Balance and Funding to date
- d. Operations Manager's Report Mr. Heuer
  1. Update on Studio Equipment Issues
  2. Action Plan including Monitoring of incoming and outgoing signals
  3. Gathering of out dated equipment and supplies

**III. OLD BUSINESS**

- a. Fire Department Emergency over ride system
- b. Status of Installation of 12x1 Monitor system

**IV. NEW BUSINESS**

- a. Re-Visit Roles and responsibilities of PACT members
- B. John Huss New Volunteer

**V. POLICIES and PROCEDURES**

- a. none

**VI. ROUNDTABLE**

**VII. NON PUBLIC**

**VII. Anticipation of Next Meeting – Wednesday, March 13, 2019**

**VIII. ADJOURNMENT**