**Town of Chester**

**PACT Committee Meeting**

**WEDNESDAY, June 5 2019 7:00pm**

**ACCESS CTR – Rangeway Media Center**

**AGENDA**

**I. PRELIMINARIES**

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of Minutes April 10, 2019 meting

**II. REORGANIZATION of COMMITTEE ROLES**

1. Chair
2. Vice Chair
3. Secretary

**III. REPORTS**

1. Producer’s Report Chair Grimm

Recently Produced shows and recorded shows – Town Meeting, Wason Pond Pounder, PA Capital Campaign, Memorial Day

Upcoming Shows CA Class Night Thursday, June 13th at MPR and CA Promotion Ceremony Saturday June 15th

1. PACT Coordinator Ms. Demers
2. Equipment Purchase requests
3. Update on new Playback and Announcement system
4. Volunteer Training
5. Treasurer Report Chair Grimm
6. Update on Purchases
7. Balance and Funding to date
8. Operations Manager’s Report Mr. Heuer
9. Update on Studio Equipment Issues
10. Action Plan including Monitoring of incoming and outgoing signals
11. Studio Coverage options
12. Electric Update thru Town resources

**IV*.*  OLD BUSINESS**

1. Update on Old Equipment BOS Approval – Chair Grimm

**IV. NEW BUSIBNESS**

1. Recording Volunteer Hours

**V. POLICIES and PROCEDURES**

1. none

**VI. ROUNDTABLE**

**VII. NON PUBLIC**

**VII. Anticipation of Next Meeting – TBD**

**VIII. ADJOURNMENT**