

# TOWN OF CHESTER, NEW HAMPSHIRE REQUEST FOR PROPOSALS (RFP)

The Town of Chester, New Hampshire is requesting proposals to lease an area of land owned by the Town for the development of a solar array.

The Town will hold a site walk on **Wednesday, September 22<sup>nd</sup>, 2021, at 10AM**. The site walk is optional. Those submitting proposals are encouraged but not required to attend. The site walk will commence at the entrance gate to the site off Dump Road at the Transfer Station.

The Town reserves the right to reject any or all proposals, or accept any proposal determined to be in the best interest of the Town. The Town may cancel this Request for Proposals at any time for any reason.

Proposal should be submitted in a sealed envelope plainly marked "Proposal for the Lease of Town of Chester Property", and addressed as follows:

Board of Selectmen's Office Solar Array RFP 09-09-2021 Town of Chester 84 Chester Street Chester, NH 03036

All proposals must be received no later than Thursday, October 14th, 2021, at 4:00pm (time period may be extended at the discretion of the Board of Selectmen) to be considered. It is the sole responsibility of the responder to have the packet at the designated location prior to the deadline date and time. Telephoned, faxed, or emailed submittals will not be accepted.

All responses are governmental records subject to public disclosure under the Right-to-Know Law. The Town will not accept responses marked confidential in whole or in part.

Contact for questions and/or site inspection requests:

Paul Cavanaugh, Maintenance Director 84 Chester Street Chester, NH 03036 Telephone: (603)-887-3636 x115

Email: Maintenance@ChesterNH.org

Answers to questions received on or before October  $7^{th}$ , 2021, shall be posted on the Town website's RFP page that can be found at: <a href="https://www.chesternh.org/requests-proposals">https://www.chesternh.org/requests-proposals</a>. No questions received after October  $7^{th}$ , 2021, will be answered.



#### Introduction

The Town of Chester, New Hampshire currently has land it is interested in offering for long term lease, or other mutually agreeable arrangement, for the development of a solar array. The area consists of approximately two (2) acres of land off Dump Road and Raymond Road (NH RT 102). The area for lease comes with restrictions as it is a closed landfill. Ideally, there will be minimal impact to land. The area outside of the landfill is actively used by the Town for activities that include composting, outside material storage, recycling, etc. The proposed solar array cannot interfere with these Town operations.

## **Background**

- Area –A portion of Tax Map 13 Lot 5 (see <a href="https://www.chesternh.org/sites/g/files/vyhlif2941/f/uploads/transfer-station-map-1.jpg">https://www.chesternh.org/sites/g/files/vyhlif2941/f/uploads/transfer-station-map-1.jpg</a> and attached site plan). This lot is part of a former landfill that has been capped. The land can be accessed via Dump Rd.
- The Town is offering up this land for a long-term lease opportunity or other mutually agreeable arrangement that makes sense, given the restrictions and location.

## **Submission Requirements & Evaluation Criteria**

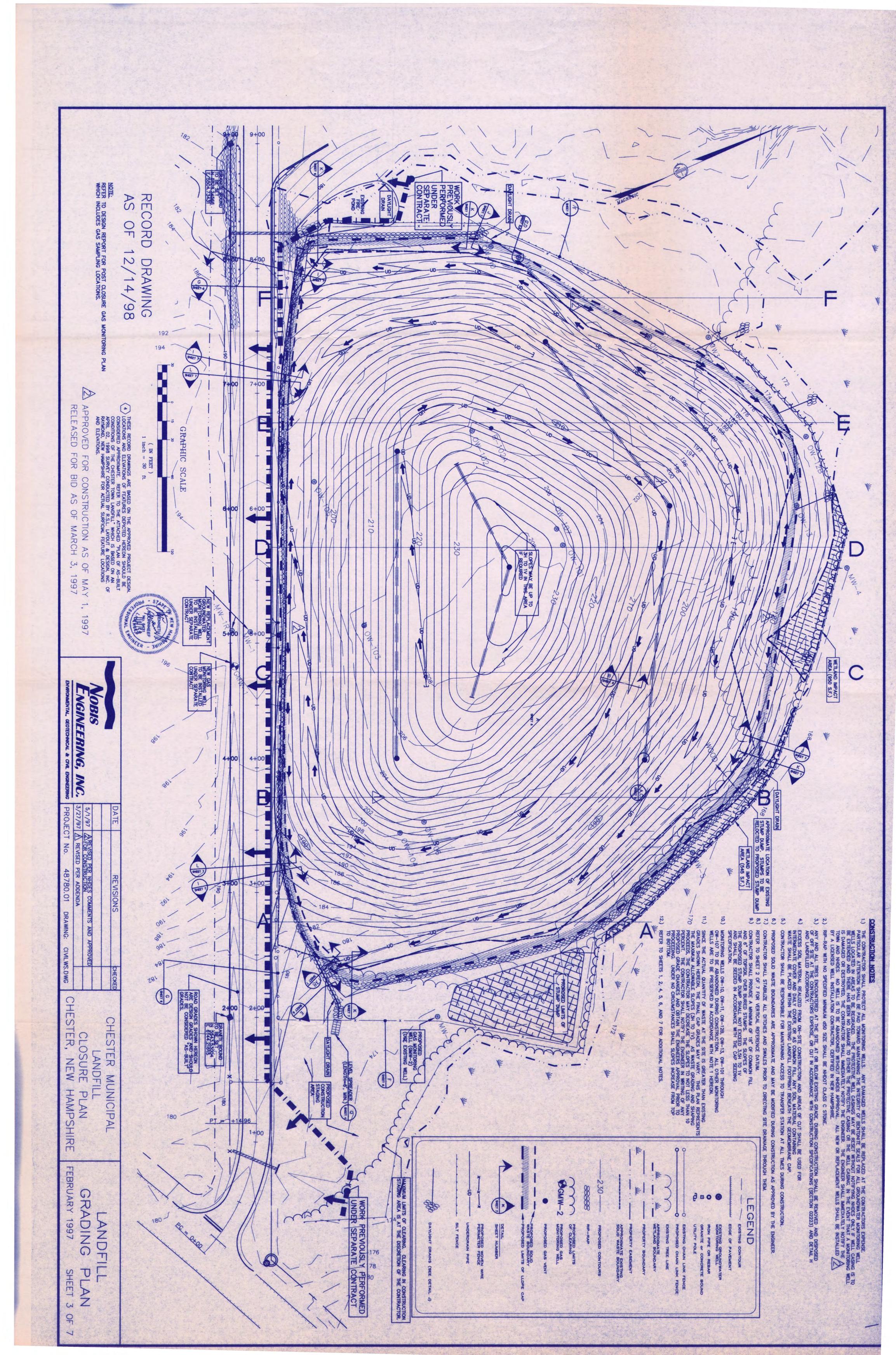
Parties interested in this area are encouraged to submit proposals outlining the following;

- A description of the Person or Firm interested in the property.
- A list of any similar projects completed by the Person or Firm interested in the property and the outcome.
- Impact to the land How will the proposed use impact the property and the adjacent Town operations?
- Proposed length of lease and proposed annual lease payment or other proposed arrangement.
- Other anticipated revenue(s) to the Town, if applicable.
- Anticipated schedule for operating on the site.
- Other pertinent information.

The Town will use the above information to evaluate the proposals and determine which proposals are in the best interest of the Town.

### **Enclosures**

- 1. Capped landfill site plan
- 2. Transfer station electrical use data



Town Of Chester Transfer Station Electric Usage

Service Period	Days	kW Used	Year Total kW		Cost
06.14.21 -07.14.21	30	623			
05.13.21 - 06.14.21	32	653			
04.14.21 - 05.13.21	29	835			
03.15.21 - 04.14.21	30	996			
02.11.20 - 03.15.21	32	1685			
01.14.21 - 02.11.21	28	1493			
12.14.20 - 01.14.21	31	1719			
11.12.20 - 12.14.20	32	1176			
10.14.20 - 11.12.20	29	710			
09.14.20 - 10.14.20	30	588			
08.13.20 - 09.14.20	32	659			
07.15.20 - 08.13.20	29	615	fy '20/'21	11,752	\$2,552.69 \$0.22 per KWH
06.12.20 - 07.15.20	33	630			
05.13.20 - 06.12.20	30	554			
04.13.20 - 05.13.20	30	737			
03.12.20 - 04.13.20	32	823			
02.12.20 - 03.12.20	29	937			
01.14.20 - 02.12.20	29	989			
12.12.19 - 01.14.20	33	1277			
11.12.19 - 12.11.19	30	987			
10.15.19 - 11.12.19	28	840			
09.13.19 - 10.15.19	32	654			
08.14.19 - 09.13.19	30	564			
07.15.19 - 08.14.19	30	539	fy '19/'20	9,531	\$2,200.59 \$0.23 per KWH
02.12.19 - 03.13.19	29	1221			
01.14.19 - 02.12.19	29	1218			
12.12.18 - 01.14.19	33	1277			