

**Town of Chester  
Solar Working Group Meeting  
Tuesday, October 3, 2023  
Municipal Complex  
Draft Minutes**

**I. Preliminaries**

Call the Meeting to Order  
Roll Call  
Public Comment (10 minutes)  
Next Steps  
Adjournment

*1.1 Call to Order*

Mr. Broadwater called the meeting of the Solar Working Group to order at 7:00pm.

*1.2 Roll Call*

Members Present:

Ted Broadwater  
Patrick Connelly  
Ginette Duchaine  
Brent Richardson  
Michelle Rowden  
Saul Shriber  
Maria Veale (arrived at 7:13pm)

Members Absent:

Steve Couture, Select Board Liaison  
Chris Harper  
Rick Sibley

Members of the Public Present at various times:

None

**II. New Business**

Ms. Rowden mentioned typical timelines for an RFP are four weeks with two weeks for the group to review.

Ms. Duchaine. asked if all the companies have viewed the sites. Ms. Rowden advised there is mandatory site walk in the RFP. Mr. Shriber stated he met with the representative from Green Street Solar on Saturday and walked the sites.

Mr. Connelly and Mr. Broadwater will present the RFP at the Selectboard meeting this Thursday for approval.

The group discussed deadlines for the RFP submittals, questions, and interviews. After the recommended project has been presented to the Selectboard the group will educate the residents before the vote at Town Meeting. Mr. Richardson suggested mailers and information on the website to get it out to the residents. Mr. Broadwater mentioned someone will need to answer questions on the Chester Front Porch Facebook page. Mr. Shriber suggested an information night with the group for residents with questions before the Town Meeting.

The group discussed what vendors the RFP should be be sent to.

The next meeting is scheduled for November 14<sup>th</sup>, 2023.

## **VI. Adjournment**

***Mr. Richardson moved to adjourn the meeting. Ms. Rowden seconded the motion. With all in favor, the motion passed.***

The meeting was adjourned at 8:04PM.

Respectfully submitted,

Janis A. Jalbert  
Recording Secretary