

**Spring Hill Farm Advisory Committee**  
**August 19, 2019**  
**Approved Minutes**  
**7:00 PM**

**Attendance**

**Present:**

Chair Emily Kunelius  
Cindy LeBlanc  
Selectman Chuck Myette, Spring Hill Farm Trustees Representative  
Maria Oakley  
Stephen O. Landau, Selectman Liaison

**Absent:**

James Piper, Alternate  
Joe Krasowski  
Kendall Kunelius  
Colin Costine, Alternate

**Members of the Public Present at Various Times:**

Dan Fournier  
Kristina Snyder

**1. Call to Order – Open Meeting**

Chair Emily Kunelius called the meeting to order at 7:00 PM.

**2. Review of Minutes – July 15, 2019**

*Mrs. Leblanc motioned to accept the July 15, 2019 minutes. Chair Emily Kunelius seconded the motion.  
Mrs. Oakley and Selectman Myette abstained. Approved 3-0-2.*

**New Business**

**3. Management/Business Plan**

Chair Emily Kunelius noted the Board of Selectmen reviewed the proposed Management Plan and had a couple of changes which she has not made yet. Selectman Myette indicated he would put the information he had concerning the Farm on a flash drive and get it to Chair Emily Kunelius.

**4. Members**

Ms. Snyder will be going before the Board of Selectmen to be appointed on Thursday.

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**5. Budget FY 2020-2021**

Chair Emily Kunelius noted she discussed the new account with Joanne in Finance and was advised the funds will be held separately until more revenue comes in.

Chair Emily Kunelius noted she received a proposed budget request from Joanne in Finance today for FY 2020-2021. The last fiscal year's budget was \$600.00. The new budget is due on September 23<sup>rd</sup>. The Board is scheduled to meet with the Board of Selectmen on October 31, 2019 to defend its budget.

Selectman Landau explained there is a different account set up for maintenance items. Selectman Myette recommended asking Finance for a breakdown of the categories that make up the current budget and recommended budgeting for the Fall Festival next year if that is ongoing.

**Projects and Events**

**6. Seminars & Visits**

Chair Emily Kunelius noted this Thursday is the Cooperative Extension's presentation on Greenhouse Profitability, with the venue location t/b/d.

Chair Emily Kunelius advised Prescott Farm is having its Fall Festival on Saturday, September 14<sup>th</sup> if anyone would like to go and see how it is run.

**7. Town Fair**

Chair Emily Kunelius indicated the Town Fair is on September 7<sup>th</sup>. Mrs. Leblanc indicated she is putting together a raffle basked for Agriculture with the proceeds to go to the barn restoration at Spring Hill Farm. Mrs. Leblanc noted she would have a poster of the Foodscaping demonstration. Chair Emily Kunelius noted there will be flyers for the Fall Festival and display boards from last year. Chair Emily Kunelius will be there and Mrs. Oakley indicated she will be there in the afternoon.

**8. Fall Festival**

Chair Emily Kunelius indicated the Fall Festival is on Saturday, October 5<sup>th</sup> from 10 AM to 4 PM with a rain date on Sunday, October 6<sup>th</sup>. Clean up day for indoor and outdoor clean-up is scheduled for Sunday, September 15<sup>th</sup> at 1 PM.

The Tri-Town did an article and is posted on the Town webpage and Facebook page. Ms. Snyder recommended sending flyers to Chester Academy, the Library and adding the event in the Union Leader. Selectman Myette indicated if the flyer were provided to Mrs. Doda that would get done. Mr. Fournier recommended posting on surrounding Town pages and Parenting NH. Selectman Myette noted he and Mr. Leblanc will check the trails and wagon for the hayrides. The welcome booth will have flyers, schedule of demonstrations, maps and donation jar.

Vendors:

Chair Emily Kunelius advised that currently she has commitments for vendors for:

- Soap & Shower Starters;
- Wooden Crafts;
- Ceramics

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- Natural Pet Treats;
- Tie-Dye; and
- Baked Goods.

Chair Emily Kunelius noted she is waiting to hear from Harry Gardener who does honey products. Selectman Landau will provide contact information for Ryan's Sugar Shack. Kendall Kunelius is checking with Blue Seal. Mrs. Leblanc will assist Chair Kunelius with some of the unfinished items.

The location for the vendors will be mowed and kept short. Parking will be in front of the high tunnel.

- Attendants are needed. Mr. Fournier recommended reaching out to the Explorers.
- Port-a-Johns need to be ordered. Chair Emily Kunelius will check with Mrs. Reishus about ordering one handicapped stall.
- Police Detail needs to be scheduled. Selectman Landau recommended calling the Department and letting them know it is for the Town. Does the event need to go before the Technical Review Committee?

Food and Entertainment

- Mr. Fournier will do the grilling and provide the beef from his stock with the proceeds to the Farm. The Committee will provide hotdogs, drinks, chips and sausages. Selectman Landau recommended contacting Emma for the sausages.
- Mrs. Oakley will donate her Keurig.
- The Cassistas will provide music during the early part of the day. Chair Emily Kunelius will try to get someone for the afternoon. There is a brother and sister duo in Norwood but she has not heard back. Mr. Cassista may know of someone.
- Kids Games

The Browns offered to lend their hoop and stick game. Mrs. Oakley will ask Recreation if anyone would be able to run games and perhaps do a sac race or three-legged race. Chair Emily Kunelius noted Prescott Farm does a tug-o-war fundraiser.

Displays and Demonstrations:

- Antique Tractors  
Mr. Fournier recommended an antique tractor show. A jar is placed in front of the tractors and people put a ticket in their favorite and a winner is selected and a ribbon handed out. His father-in-law belongs to a club and will ask if they would be interested. Selectman Landau noted he had a few pieces of equipment. Mr. Costine and Selectman Myette may have some they can bring also.

- Scarecrows

The scarecrows from last year will be set up.

- Trail Maps

Selectman Myette will print a bunch. Mrs. Leblanc would like to enlarge and laminate one. Mr. Fournier recommended a permanent kiosk which could be an Eagle Scout project.

- Barn Restoration

Mr. Fournier recommended having a separate setup with a thermometer to show the fundraising goal set up near the barn with pictures of what the barn used to look like. Selectman Landau recommended a spare change display and offered use of a fishbowl. Mrs. Leblanc has been working on restoring the antique saddles for display.

- Art Show & Photos

Mrs. Oakley is working on getting interested people for the art show which could be in the brightly lit back room. A photo station could be set up with cornstalks, pumpkins, hay bales and a bench. Visitors would be encouraged to send in their photos to post on the Facebook page.

- PACT – Interviews with Friends of Muriel can be setup in the living room area.

Chair Emily Kunelius will put together a schedule and overview of the Festival and email it:

- Weaving/Soap – Marie Somers
- Ferrier/Blacksmith – Kendall Kunelius will contact
- Lumberjack – Kendall Kunelius
- Dan Fournier – 11 AM & 2 PM
- Horse rides \$2/ride.
- Wagon rides – ongoing throughout day, weather permitting.
- Animals – Selectman Landau noted Emma has rabbits and a number of people in Town have chickens and goats.
- Timber Framers – Mr. Fournier recommended reaching out to the Timber Framers Guild. Selectman Myette has their contact information.

Selectman Landau recommended approaching people at Deerfield Fair which is the weekend before to see if anyone would be interested such as Chainsaw carving.

## 9. Projects & Maintenance

Selectman Landau advised the Trustees will be working on the roof, siding, windows and flower boxes. Mrs. Leblanc noted the door also needed to be done. Selectman Landau requested a list be given to Mrs. Doda who will make sure Mr. Cavanaugh gets it. Mrs. Leblanc noted a metal roof would last longer. Chair Emily Kunelius inquired about the schedule. The roof may be done before the Fall Festival. Selectman Landau recommended budgeting for providing lunch for the Trustees.

Selectman Landau recommended having a Post & Beam structure to house the antique tractors and farm equipment that could seat 50-100 persons and function as a museum and function facility. L-Chip grants are available.

Selectman Landau noted a lot of granite is popping up in the North Chester fields making it damaging to equipment to mow or hay it. Volunteers are needed to help remove those rocks. Some of the field could be fenced off for grazing animals.

## 10. Adjournment

**Next Meeting: September 16, 2019**

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205 *Selectman Landau motioned to adjourn the meeting at 8:31 PM. Chair Emily Kunelius seconded the motion,*  
206 *with all in favor, so moved.*

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208 Respectfully submitted,

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212 Daniel Hoijer,  
213 Recording Secretary  
214 Via PACT