

**Spring Hill Farm Advisory Committee (SHFAC)**  
**March 20, 2023 – 7:00 p.m.**  
**Approved Minutes**

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**Members present:**

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Beth Sautter, Chair

Cindy LeBlanc

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Kristina Snyder

Joe Biedrzycki

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Chuck Myette

Stephen O. Landau, Board of Selectmen liaison (joined at 7:45)

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**Members absent:**

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Kim Rairdon

Mark Desiderio

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Colin Costine, Alternate

Ted Broadwater, Alternate

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**Guests present:**

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Ann Podlipny

Chester PACT

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**I. Call to Order**

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Chair Sautter called the meeting to order at 7:07 p.m. and wished the Committee a happy spring.

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**II. Old Business**

**A. Attendance**

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**B. Approval of minutes – February 13, 2023**

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*Ms. LeBlanc moved to accept the minutes of the February 13, 2023 meeting as written. Ms. Snyder seconded the motion. A vote was taken, all were in favor except Mr. Myette, who abstained. The motion passed 4-0-1.*

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**C. Treasurer's Report**

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Mr. Desiderio was not present at the meeting and did not submit a report, so this topic was tabled until next month.

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**D. SHF brochure concept**

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Mr. Biedrzycki presented working copies of the proposed SHF brochure as well as a quote on printing 250 copies. The Committee reviewed edits to the copy and pictures.

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The Committee discussed where to distribute the brochures. Ms. Snyder suggested limiting distribution to locations within Chester and asked what the goal is for

44 creating the brochure. She cited issues with limited parking at the farm and  
46 suggested starting small and growing as the farm facilities are improved. The  
Committee agreed.

48 Mr. Myette suggested keeping in mind Mrs. Church's wishes for the property when  
50 planning for future use. She wanted it to be maintained as a working farm. The  
Committee reviewed the mission statement.

52 Ms. Podlipny said she believed brochures such as this will connect local residents  
54 with the resources that are available in Town. The Committee agreed.

56 She also suggested acknowledging the indigenous residents of the area in the  
58 brochure. Mr. Myette pointed out the brochure is designed to highlight Mrs. Church's  
60 donation to the Town. He suggested contributions (agricultural, etc.) of the original  
residents could be highlighted in this brochure and in other publications. Ms.  
Podlipny will research the presence of the tribes in the area in the past. Selectman  
Landau reviewed Mrs. Church's history.

62 The Committee thanked Mr. Biedrzycki for his work on the brochure. He will make  
64 the suggested edits and bring a new draft to the next meeting.

**E. Ramp project lookahead**

66 Mr. Myette reviewed the progress on the ramp project, including foundation needs.  
68 A site plan is required and there are questions regarding the adequacy of the septic  
system. As soon as these issues are resolved and the Building Inspector signs off on  
the project, the ramp installation can begin.

**F. Grant process**

72 Mr. Biedrzycki reported a grant application has been submitted to AARP. He will  
74 continue to pursue other grant opportunities.

**G. Reminder: Cattlemen MOU due March 31**

76 Chair Sautter reminded the Committee that the Cattlemen's MOU is due at the end of  
78 March. The MOU will need to be reviewed and updated before the lease can be  
signed, as some of the conditions of the last lease were not met.

**H. Conservation update**

80 Ms. Snyder reported the Conservation Commission has approved a company to  
82 survey and inventory the natural resources on the farm at the end of March/early  
April. This is to supply the Rockingham County Conservation District (RCCD) with  
84 information that will facilitate the approval of projects (such as Eagle Scout projects)  
occurring on the property.

86 Ms. Snyder discussed the need to post the area so that people keep their dogs on  
88 leash during specific times of the year to protect nesting birds. Selectman Landau  
suggested posting the information at the new kiosk instead of adding a sign to the

90 property. Ms. Snyder will add this information to the newsletter and on the website.  
92 Selectman Landau reported the kiosk is being constructed by the Eagle Scout  
candidate and should be finished this summer.

94 **I. Championing items on the farm**

95 Chair Sautter reported Marilyn Bartlett is willing to champion the project of  
96 removing the old hay from the barn. It will be discussed at the next Trust meeting.

**III. New Business**

98 **A. Recap of the Winter Festival**

99 The Festival was a success, even though there was no snow. The Committee  
100 discussed the need for signs to advertise it on the main roads. The bonfire could be  
101 staged earlier to ensure the wood is dry.

102

**B. Next meeting – Monday, April 17, 2023**

104 **IV. Adjourn**

105 *Ms. Snyder moved to adjourn the meeting. Ms. LeBlanc seconded the motion. A vote was*  
106 *taken, all were in favor. The motion passed unanimously.*

108 The meeting was adjourned at 8:22 p.m.

110 Respectfully submitted,  
Beth Hanggeli, Recording Secretary