

**Spring Hill Farm Advisory Committee (SHFAC)**  
**April 17, 2023 – 7:00 p.m.**  
**Approved Minutes**

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**Members present:**

Beth Sautter, Chair  
Cindy LeBlanc  
Kristina Snyder  
Kim Rairdon  
Chuck Myette  
Stephen O. Landau, Board of Selectmen Liaison

**Members absent:**

Mark Desiderio  
Joe Biedrzycki  
Colin Costine, Alternate  
Ted Broadwater, Alternate

**Guests present:**

Marilyn Bartlett  
Ann Podlipny  
Chester PACT

**I. Call to Order**

Chair Sautter called the meeting to order at 7:02 p.m.

**II. Old Business**

**A. Attendance**

**B. Approval of minutes – March 20, 2023**

*Ms. LeBlanc moved to accept the minutes of the March 20, 2023 meeting as written. Mr. Myette seconded the motion. A vote was taken, all were in favor except Ms. Rairdon, who abstained. The motion passed 5-0-1.*

**C. Treasurer's Report**

For January, the beginning balance in the General Fund was \$1,446.62. Total expenses were \$341.07. The ending balance was \$1,105.55.

For February, the beginning balance in the General Fund was \$1,105.55. Total expenses were \$441.30. The ending balance was \$664.25.

For March, the beginning balance in the General Fund was \$664.25. Total expenses were \$449.06. The ending balance was \$215.19.

44 Expenses for the Advisory Account from January through March were \$0.94 for  
copies. The March ending balance was \$1,299.06.

46 The \$150 invoice for renting the porta potty for the Winter Fest has not yet been  
received.

48  
50 When Mr. Desiderio returns, the electricity usage for the trough will be determined  
for the cattlemen.

52 *Ms. Snyder moved to accept the Treasurer's Reports for January, February, and*  
54 *March of 2023. Ms. Rairdon seconded the motion. A vote was taken, all were in*  
*favor. The motion passed 6-0-0.*

56 **D. SHF brochure update**

58 Mr. Biedrzycki was not present, but Chair Sautter shared an update. He is working  
on the next draft of the brochure, which he will present at the May meeting. He  
would like more pictures, which members will provide.

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62 **E. Site plan and septic inspection for SHF**

64 Mr. Myette and Mr. Victor Chouinard have taken measurements inside the  
farmhouse regarding widening the doors. Mr. Chouinard will develop an interior  
layout. A stamped plan is needed before the interior work can begin, which the  
architect might be able to provide. Mr. Myette suggested revisiting Gary Goudreau's  
evaluation to determined the requirements for ADA compliance.

68 Building Inspector Bunker might not approve a new bathroom being installed over  
the crawlspace, so the current bathroom might need to be remodeled instead. Mr.  
70 Bunker will be invited to visit the farmhouse to inspect the site.

72 Mr. Bunker has no issue with the ramp footings, but requires a site plan that indicates  
building, parking spaces, and the septic tank location. Mr. Chouinard is working on  
74 this.

76 **F. Grant process**

78 Mr. Biedrzycki was not present, but Chair Sautter shared an update:

- 78 • The AARP grant application has been resubmitted. Grantees will be announced  
in June.
- 80 • Mr. Myette said the farmhouse would need to be identified as a community  
center to qualify for the New Hampshire Community Center Investment Program  
82 grant. The Committee discussed if they wanted to identify the farmhouse as a  
community center, but decided that this goes Mrs. Church's desires for the farm,  
84 and at this point are not interested in this.
- He continues to research other grants.

86 **G. Moosewood Ecological LLC at SHF**

88 Ms. Snyder and Mr. Victor Chouinard met with representatives from Moosewood  
89 Ecological last week and explored the area they will be surveying. They will notify  
90 the Committee when the survey will begin. It will continue at various times  
throughout the year.

92 **H. Small work day at farm**

93 Chair Sautter suggested creating a list of small projects that could be handled in one  
94 work day. Projects mentioned include painting the shed and making the foodscape  
95 area smaller.

96  
97 Ms. Marilyn Bartlett moved the hay from the second floor of the barn and the Ortins  
98 are going to compost it. The Committee thanked her for this. The Committee  
discussed other materials on the second floor that need to be discarded or recycled.

100  
101 Ms. Snyder noted that trees fell during the winter storms and are blocking access to a  
102 popular area of the pond. Mr. Chouinard volunteered to remove them and the  
103 Committee agreed this would be okay.

104

**I. Removal of Invasives**

106 Ms. Snyder reported that the Rockingham County Conservation District is going to  
107 treat the invasive plants at Wason Pond this year. After this is done, a decision will  
108 be made as to whether the invasives at Spring Hill Farm will also be treated.

110 **J. Newsletter**

111 Chair Sautter said the next issue of the newsletter will be ready by the end of April  
112 and reminded the members to submit their articles as soon as possible.

114 **K. Information Kiosk**

115 Selectman Landau reported the Eagle Scout candidate is making progress on  
116 obtaining materials for the kiosk. It will be completed by August.

**III. New Business**

118 **A. Non-Public Session - Vote to add Ann Podlipny to the Advisory Committee**

119 *Chair Sautter asked for a motion to go into non-public session per RSA 91-A:3,*  
120 *II(c). Matters which, if discussed in public, would likely affect adversely the*  
121 *reputation of any person, other than a member of this board, unless such person*  
122 *requests an open meeting. This exemption shall extend to include any application*  
123 *for assistance or tax abatement or waiver of a fee, fine or other levy, if based on*  
124 *inability to pay or poverty of the applicant. Mr. Myette made the motion. Ms. Snyder*  
125 *seconded the motion. A vote was taken and all were in favor. The motion passed*  
126 *unanimously.*

127  
128 The cameras were turned off at 7:45 p.m.  
The meeting room was reopened at 7:57 p.m.

130 *Mr. Myette moved that the Committee come out of non-public session. Ms. Snyder*  
132 *seconded the motion. A vote was taken and all were in favor. The motion passed*  
*unanimously.*

134 Ms. Podlipny was welcomed as a new member. She will be sworn in at the May 4<sup>th</sup>  
Board of Selectmen meeting.

136 **B. Donation of Farm Equipment**

138 Mr. Landau asked the Committee if the farm would be interested in any of the large  
and small antique farm equipment he and his wife own. The Committee will discuss  
140 this and thanked Mr. Landau for the offer.

**C. Next meeting – Monday, May 15, 2023**

142 **IV. Adjourn**

144 *Ms. Snyder moved to adjourn the meeting. Ms. Rairdon seconded the motion. A vote was*  
*taken, all were in favor. The motion passed unanimously.*

146 The meeting was adjourned at 8:05 p.m.

148 Respectfully submitted,  
Beth Hanggeli, Recording Secretary