

**Spring Hill Farm Advisory Committee
September 17, 2018
Approved Minutes**

Attendance

Present:

Chair Kendall Kunelius
Willa Coroka
Emily Kunelius
Chuck Myette
Maryann Boulter
Maria Oakley

Absent:

James Piper
Cass Buckley
Joe Castricone
Colin Costine
Joe Krasowski

Members of the Public Present at Various Times:

None

1. Call to Order – Open Meeting

Chair Kendall Kunelius called the meeting to order at 7:06 pm.

Chair Kendall Kunelius advised that for the record Ms. Coroka will be identified as Willa Coroka going forward.

2. Review of Minutes

Chair Kendall Kunelius advised to change Chair Kunelius to Chair Kendall Kunelius throughout and Ms. Kunelius to Emily Kunelius throughout.

Chair Kendall Kunelius reviewed the minutes of April 16, 2018 and recommended changes.

Chair Kendall Kunelius motioned to approve the minutes of April 16, 2018 as amended. Ms. Coroka seconded the motion, with all in favor and no abstentions, so moved.

Chair Kendall Kunelius reviewed the minutes of May 21, 2018 and recommended changes.

Chair Kendall Kunelius motioned to approve the May 21, 2018 minutes as amended. Ms. Coroka seconded the motion. Ms. Coroka abstained from voting due to absence from that meeting. Voting 5 in favor, none opposed, so moved.

Chair Kendall Kunelius reviewed the minutes of June 18, 2018 and recommended changes.

Chair Kendall Kunelius motioned to approve the June 18, 2018 minutes as amended. Ms. Coroka seconded the motion. Mrs. Oakley abstained due to absence from that meeting. Voting 5 in favor, none opposed, so moved.

Chair Kendall Kunelius reviewed the minutes of August 20, 2018 and recommended changes.

Chair Kendall Kunelius motioned to approve the August 20, 2018 minutes as amended. Mrs. Boulter seconded the motion. Mrs. Oakley abstained due to absence from that meeting. Voting 5 in favor, none opposed, so moved.

3. Review of Town Fair Booth (Emily, Maryann, Willa)

Ms. Coroka reported Emily Kunelius and Maryann Boulter had put on a beautiful display which received a lot of interest. Emily Kunelius reported the trails were getting a lot of public comment and many had asked about snowshoeing or cross-country skiing. Mrs. Boulter reported that she had a lot of inquiries about parking.

Chair Kendall Kunelius reported naming the trails could be a Scout project. Ms. Coroka agreed that could be a great Winter project.

Mrs. Boulter reported some members of the public expressed an interest in farm animals, learning to milk cows and perhaps a petting zoo. Ms. Coroka advised it could become part of the plan a few years ahead but would be problematic now with no one there.

Mr. Myette advised the 300th Anniversary Committee would like to have some animals at the farm, goats, sheep, possible borrow or rent. Mr. Myette advised that the reason Agriculture was no longer bringing animals to the Town Fair had been complaints about the public feeding them inappropriately.

4. Current update on Fall Fest

- a. Vendor sign ups**
- b. Press/advertising**
- c. Further clean up to happen**

Chair Kendall Kunelius advised that parking would need to be monitored. Mrs. Boulter telephoned her son, who stated that he would help with that. Mrs. Oakley asked whether they would need a police detail and the costs.

Mr. Myette asked about set-up. Mr. Myette advised that vendors could be placed around the house and reminded to distance the setups from the Edible Landscape display.

Ms. Coroka advised that she had four vendors confirm and received their forms and many others who were interested stated they would be dropping off their forms this week.

Mrs. Oakley advised that they would need to contact Mrs. Reishus to recommend rental of a port-a-john with handicapped access.

Ms. Coroka advised that she had spoken to Mr. Cassista who will do some fiddle music in the barn during the event from 11 am to 2 pm.

Ms. Coroka advised that the Fire Department would be doing burgers.

Chair Kendall Kunelius motioned to waive the vendor fee for the Fire Department as a food vendor. Ms. Coroka seconded the motion, with all in favor, so moved.

Chair Kendall Kunelius asked if people could sponsor the event and put up advertising banners for local business and what to do if a vendor shows up but had not signed up or returned their forms yet. Ms. Coroka stated that if space was available there should be no problem for last minute registration.

Mrs. Boulter reminded to secure the tire swing and perhaps put some mums in it so that the children will keep off of it.

Mrs. Oakley has people who are interested in doing an art show inside the house and she is hesitant because she has not seen the space. Mr. Myette reminded that he, Mr. LeBlanc or maintenance could let her in. Mr. Myette advised Mrs. Oakley of the room dimensions.

Chair Kendall Kunelius offered to bring her Keurig and man the coffee station.

Rich LeBlanc and Mr. Myette will run the tractor ride. Emily Kunelius suggested a donation bucket on the tractor.

Ms. Coroka reminded that they would need to do one last vacuuming and cleaning and rope off the house.

Mrs. Boulter would like to have a pumpkin patch and offered to donate \$50 toward that. Mrs. Boulter will also bring the coloring pages for the kids.

Emily Kunelius suggested running the video display that they had at town fair in the kitchen if there is space and advised that Mrs. Rowell had offered to help.

Ms. Coroka asked if they should have another meeting before the event and it was agreed the property should be walked so they would meet there on the 24th at 5/5:30 pm. Ms. Coroka advised that they needed to reach out to the rest of the Committee so that all hands would be on deck.

Chair Kendall Kunelius suggested putting together a site map once all the vendors were confirmed.

Chair Kendall Kunelius asked about possible doing a fundraiser called “Raise the Barn” to get donations to fix the barn, which was one of the last barns raised in Chester. Mr. Myette advised that when the NH Preservation Alliance had toured the property they stated that “we’ve got to save this.”

5. Millcreek Dairy Proposal

Chair Kendall Kunelius advised that the Committee had specifically requested a Business Plan to move forward to garnish support for Millcreek Dairy.

6. Adjournment

Chair Kendall Kunelius motioned to adjourn at 8:52 pm. Emily Kunelius seconded her motion, all in favor, so moved.

Respectfully submitted,

Nancy Hoijer,
Recording Secretary