

**Town of Chester
Technical Review Committee Meeting
Monday, May 4, 2020
Virtual Meeting
Approved Minutes**

I Preliminaries

9:00am Call the Meeting to Order

Roll Call

Chairman's Additions or Deletions

Approval of Minutes – 3/2/2020

Applications:

*Use of C.A. Parking Lot by Reebok Ragnar for Reach the Beach – September 19, 2020
Proposed Driveway for New Dwelling on Raymond Parcel Behind 27 Hanson Road - 013-017*

Any Other Business

Date of Next Meeting & Adjournment

1.1 Call to Order

Chairman Bunker called this meeting of the Technical Review Committee (TRC) to order at 9:07am.

1.2 Roll Call

Members Present at Various Times via Zoom

Aaron Berube, Police Chief; Vice Chair

Greg Bolduc, Fire Chief

Myrick Bunker, Building Inspector / Code Enforcement Officer; Chair

Paul Cavanaugh, Maintenance Supervisor

Debra Doda, Town Administrator

Andrew Hadik, Planning Coordinator

Darrell Lockwood, Superintendent, Chester Academy

Corinna Reishus, Recreation Director

Caroline Wilson, Building Department Administrative Assistant; Secretary

Others Present at Various Times via Zoom

Alan Dupras

Tim Peloquin, Promised Land Survey

Members Absent

Steve D'Angelo, Selectman

Mike Oleson, Road Agent

Darrell Quinn, Health Officer

Conservation Commission Designee

1.3 Chairman's Additions or Deletions

Chairman Bunker added Hanson Road driveway and Haverhill Road driveway; and Superintendent Lockwood added staff parade for 8th Graders at C.A.

Recreation Director deleted Kids Fishing Derby on June 6th at Wason Pond; NH Fish and Game has halted issuing fishing derby licenses.

II. Old Business

2.1 Approval of Minutes – March 2, 2020

Planning Coordinator Hadik moved to accept the Technical Review Committee minutes of February 3, 2020 as written; Maintenance Supervisor Cavanaugh seconded the motion. The vote was seven in favor with Dr. Lockwood abstaining and Messrs. D'Angelo, Oleson, Quinn and Conservation Commission Designee absent; motion carried.

III. New Business

3.1 Use of Chester Academy Parking Lot for Reach the Beach – September 19, 2020

Chairman Bunker noted that this is an annual event and the police are already involved. Superintendent Lockwood's only question would be whether there is soccer taking place on the adjacent fields that day; Recreation Director Reishus noted that she has already flagged this day on her calendar and will keep the field schedule clear.

TRC recommends the applicant consult the Police Department for this proposal.

3.2 Proposed Driveway for New Dwelling on Raymond Parcel Behind 27 Hanson Road - 013-017

Tim Peloquin and Alan Dupras appeared before the TRC regarding installation of a driveway at 27 Hanson Road to access the rear abutting property in Raymond; upon which construction of a new dwelling is to be proposed. Mr. Dupras noted that he and his brother own both said parcels; although the Raymond parcel isn't on the Raymond tax maps. Mr. Dupras explained his intent for the new driveway to follow an existing barway / roadbed. The Raymond property has no frontage except along the Exeter River at Route 102.

The proposed driveway extends ~600' in Chester and another ~100' in Raymond; triggering the requirement to meet emergency vehicle turnaround regulations; an approved turnaround should be included on the plan.

As drawn, the plan shows a 14' wide driveway; where a cleared width of 16' is required year-round. Relief is required from the Raymond ZBA for lack of frontage; and relief is required from the Chester ZBA for encroaching on wetlands, side setback, and rear setback. Due to proximity to the Exeter River, permit(s) from NH DES will likely be required.

Once Mr. Peloquin provides an updated plan to Chairman Bunker, the necessary denials will be generated so that Mr. Peloquin may apply to the ZBA. Chairman Bunker noted that May 27th is the application deadline to be placed on the June 16th ZBA agenda.

TRC recommends the applicant consult Building, Conservation, Fire, Highway, and Planning Departments for this proposal.

3.3 *Any Other Business*

- **8th Grader Parade:** Superintendent Lockwood explained the tradition of honoring 8th graders by holding a parade on their last day of school. Due to the COVID-19 pandemic, this can only happen if social distancing is maintained. Chester Academy staff wish to park along the perimeter of the C.A. parking lot on May 29th from 1:45pm until 3:15pm; with 8th graders' parents driving them in procession. This will likely cause traffic to be backed up on Route 102; Vice Chair Berube will determine cost estimates for police detail for Dr. Lockwood. Fire Chief Bolduc will advise his staff to use the new FD access driveway during that time.
- **Returning Belongings to Students:** Superintendent Lockwood noted that the week of June 8th-12th, parents will be allowed to pick up their students' belongings in a drive-up fashion. None of the designees present felt this would be an issue.
- **Haverhill Road Driveway to New Home in Derry:** Chairman Bunker received a call from someone in receipt of an abutters notice that the Derry ZBA is holding a hearing to discuss a proposal to build a home in Derry; which would be accessed by a driveway on Haverhill Road in Chester. In the abutters notice, the proposed dwelling is referred to as 97 Damren Road; even though it has no frontage on Damren Road. Derry did not contact Chester about this, which is a violation of NH RSA 674:53 II. Someone thought this has already gone to the Chester ZBA; no one else could recall this. Chairman Bunker will contact the Derry Building Official today.
- **Memorial Day Ceremony:** Recreation Director Reishus received a request to conduct the Memorial Day ceremony at the flagpole as usual. It was agreed that, since there is no way to involve ten or fewer people, this event cannot be allowed this year.
- **Lions Club Yard Sale:** Recreation Director Reishus received a request for the Lions Club to hold their yard sale in August; she suggested this be discussed at a future TRC meeting.
- Ms. Wilson will email all TRC members the sign off sheets for the two applications reviewed today.

IV. **Adjournment**

The next TRC meeting is scheduled virtually for Monday, June 1, 2020 at 9:00am; today's Zoom invitation will remain valid.

Maintenance Supervisor Cavanaugh moved to adjourn the meeting; Planning Coordinator Hadik seconded the motion. The vote was eight in the affirmative with Messrs. D'Angelo, Oleson, Quinn, and Conservation Commission Designee absent; motion carried.

The meeting was adjourned at 9:34am.

Respectfully Submitted,
Caroline R. Wilson, Secretary