

**Town of Chester
Technical Review Committee Meeting
Monday, June 1, 2020
Virtual Meeting
Approved Minutes**

I Preliminaries

**9:00am Call the Meeting to Order
Roll Call**

**Chairman's Additions or Deletions
Approval of Minutes – 5/4/2020**

Applications:

*8th Grade Promotion Procession from Busche Academy to C.A. – evening of 6/4/2020
Annual Lions Club Yard Sale at Town Fields Parking Lot – 8/22/2020 – 7a-5p
Trail Ride at Lane Rd. Fields to Benefit SHF – 9/6/2020 - 7:30a-3:30p – TABLED
Lot Line Adjustment – 12 Old Sandown (005-057) & 120 Raymond (005-026)*

Any Other Business

Date of Next Meeting & Adjournment

1.1 Call to Order

Chairman Bunker called this meeting of the Technical Review Committee (TRC) to order at 9:04am.

1.2 Roll Call

Members Present at Various Times via Zoom

Aaron Berube, Police Chief; Vice Chair
Greg Bolduc, Fire Chief
Myrick Bunker, Building Inspector / Code Enforcement Officer; Chair
Paul Cavanaugh, Maintenance Supervisor
Stephen D'Angelo, Selectman
Debra Doda, Town Administrator
Darrell Lockwood, Superintendent, Chester Academy
Corinna Reishus, Recreation Director
Caroline Wilson, Building Department Administrative Assistant; Secretary

Others Present at Various Times via Zoom

Amy Fournier, Chester PTA member & parent of 8th grader
Heather Harrington, Chester PTA member
Karen Lacroix, Principal, Chester Academy
Gwendolyn Sippel, Chester PTA member & parent of 8th grader

Members Absent

Andrew Hadik, Planning Coordinator
Mike Oleson, Road Agent
Darrell Quinn, Health Officer
Conservation Commission Designee

1.3 Chairman's Additions or Deletions

Chairman Bunker added lot line adjustment for 120 Raymond Road / 12 Old Sandown Road; and deleted 8th Grade Promotion Procession from MPR to CA -- legal counsel advised that it is not a school-sanctioned event, and therefore would not be permitted under the Governor's emergency order. It was explained that the details of the Promotion Procession had recently changed and Vice Chair Berube recommended the applicants present the revised plan to the TRC; this item remained on the agenda.

II. Old Business

2.1 Approval of Minutes – May 4, 2020

Recreation Director Reishus moved to accept the Technical Review Committee minutes of May 4, 2020 as written; TA Doda seconded the motion. The vote was five in favor (Bunker, Cavanaugh, Doda, Lockwood, Reishus) with Messrs. Berube and D'Angelo abstaining, and Messrs. Hadik, Oleson, Quinn and Conservation Commission Designee absent; motion carried.

III. New Business

3.1 8th Grade Promotion Procession from Busche Academy to Chester Academy – Evening of 6/4/2020

Amy Fournier explained that the Chester PTA partnered with Busche Academy to allow fifty-four vehicles to drive in procession from the Busche Academy parking lot, onto the Chester Street (State Route 121) breakdown lane, onto the Raymond Road (State Route 102) breakdown lane, and then onto Murphy Drive and under an American flag displayed from fire truck(s). Each student will then walk to the Fire Department, one at a time, for a photo op, and then back to their car to proceed with the "drive-in movie" portion of the ceremony.

Chairman Bunker noted that this event still does not have permission from the State to hold a parade on State roads. Unlike the original proposal submitted to TRC, this will NOT involve students walking alongside moving vehicles.

Vice Chair Berube noted that the PTA has arranged to have police details situated at Route 121 & Busche Academy, at the intersection of Routes 121 & 102, and at the intersection of Route 102 & Murphy Drive.

Each participating vehicle will be required to present a ticket at Busche Academy. Vehicles will arrive at Busche Academy beginning at 6:45pm, with the procession beginning at 7:30pm.

Dr. Lockwood noted that there was a student parade at C.A. this past Friday; it went well, so he expects this to go well, therefore the School is on board with this proposal.

Ms. Fournier will meet with Fire Chief Bolduc after the meeting to discuss alternate plans should the weather not cooperate / there is an emergency at the time the fire truck is needed.

This proposal will be added to this evening's BOS meeting agenda for discussion.

TRC recommends the applicant consult Police and Fire Departments for this proposal.

3.2 Annual Lions Club Yard Sale at Town Fields Parking Lot - 8/22/2020 – 7a-5p

Recreation Director Reishus noted that the applicant is aware that final approval for the event can only be issued if the stay-at-home order is lifted in time for the event.

Selectman D'Angelo wondered how having a yard sale was any different than dining at restaurants or walking around at a shopping mall; Ms. Reishus explained that restaurants and malls are private entities, while this pertains to Town property. All Town facilities are currently closed until the BOS reopens them / the Governor lifts the stay-at-home order. Ms. Reishus suspects that by August, it will be acceptable to allow the event.

TRC recommends the applicant consult Fire, Maintenance, and Recreation Departments for this proposal.

3.3 Trail Ride at Lane Rd. Fields (011-052) to Benefit SHF – 9/6/2020 – 7:30a-3:30p

While this event was discussed, the number of attendees and location of parking are in question, so the applicant will be invited to attend next month's meeting for full Technical Review.

Additionally, since this is an equestrian event, Primex won't insure it; and since monies will be collected, Recreational immunity would be lost. Recreation Director Reishus does not recommend allowing insurance to be waived for the event.

Dr. Lockwood noted that NH law provides that someone riding a horse takes on his/her own personal liability.

Selectman D'Angelo wondered why the trails at Spring Hill Farm or Senator Bell Farm weren't being used instead.

Chairman Bunker will issue street addresses for the Lane Road fields.

Full Technical Review of this event was tabled to next month's meeting.

3.4 Lot Line Adjustment for 12 Old Sandown Road (005-057) and 120 Raymond Road (005-026)

Chairman Bunker noted that, although plans have not been received detailing this lot line adjustment, the basic idea is to reduce 005-026 and enlarge 005-057. Both lots are already non-conforming.

TRC recommends the applicant consult Building, Planning, and Zoning Departments for this proposal.

3.5 Any Other Business

- As previously mentioned, the TRC will discuss implementing a protocol for annual events (as long as they remain unchanged) at next month's meeting; which marks the TRC's one-year anniversary.
- Ms. Wilson will email all TRC members the sign off sheets for the 8th Grade Procession, Lions Club Yard Sale, and Lot Line Adjustment for 120 Raymond/12 Old Sandown Road.

154 **IV. Adjournment**

156 The next TRC meeting is tentatively scheduled virtually for Monday, July 13th at 9:00am.
158 Today's Zoom invitation will remain valid.

160 **Maintenance Supervisor Cavanaugh moved to adjourn the meeting; Vice Chair Berube**
162 **seconded the motion. The vote was eight in the affirmative with Messrs. Hadik, Oleson,**
Quinn, and Conservation Commission Designee absent; motion carried.

162 The meeting was adjourned at 9:53am.

164 Respectfully Submitted,
166 Caroline R. Wilson, Secretary