

**Town of Chester  
Technical Review Committee Meeting  
Monday, August 3, 2020  
Virtual Meeting  
Approved Minutes**

**I Preliminaries**

**9:00am Call the Meeting to Order  
Roll Call  
Chairman's Additions or Deletions  
Approval of Minutes – 7/13/2020  
Protocol for Recurring Events  
Any Other Business  
Date of Next Meeting & Adjournment**

**1.1 Call to Order**

Chairman Bunker called this meeting of the Technical Review Committee (TRC) to order at 9:07am.

**1.2 Roll Call**

**Members Present at Various Times via Zoom**

Aaron Berube, Police Chief; Vice Chair  
Greg Bolduc, Fire Chief  
Myrick Bunker, Building Inspector / Code Enforcement Officer; Chair  
Paul Cavanaugh, Maintenance Supervisor  
Debra Doda, Town Administrator  
Andrew Hadik, Planning Coordinator  
Mike Oleson, Road Agent  
Caroline Wilson, Building Department Administrative Assistant; Secretary

**Members Absent**

Stephen D'Angelo, Selectman  
Darrell Lockwood, Superintendent, Chester Academy  
Darrell Quinn, Health Officer  
Corinna Reishus, Recreation Director  
Conservation Commission Designee

**1.3 Chairman's Additions or Deletions**

None.

**II. Old Business**

**2.1 Approval of Minutes – July 13, 2020**

Recreation Director Reishus was unable to attend the meeting and indicated via email that she approved of the July 13, 2020 draft TRC minutes; as well as the draft Protocol for Recurring Events (see 2.2).

Planning Coordinator Hadik moved to accept the Technical Review Committee minutes of July 13, 2020 as written; Maintenance Supervisor Cavanaugh seconded the motion. The vote was six in favor (Berube, Bunker, Bolduc, Cavanaugh, Doda, and Hadik) with Road Agent Oleson abstaining due to absence, and Messrs. D'Angelo, Lockwood, Quinn, Reishus, and Conservation Commission Designee absent; motion carried.

## **2.2 Protocol for Recurring Events**

A draft Protocol for Recurring Events was emailed to all members of the TRC. TA Doda noted that the draft made sense to her and that it seemed to cover what it needed to; others agreed.

Planning Coordinator Hadik moved to accept the Protocol for Recurring Events; TA Doda seconded the motion. The vote was seven in favor (Berube, Bunker, Bolduc, Cavanaugh, Doda, Hadik, and Oleson) with Messrs. D'Angelo, Lockwood, Quinn, Reishus, and Conservation Commission Designee absent; motion carried.

TA Doda will post the Protocol for Recurring Events on the TRC webpage.

## **III. New Business**

### **3.1 Any Other Business**

Chairman Bunker noted that the previously-postponed 2020 Wason Pond Pounder has been cancelled; event organizers hope to hold the event in 2021. Also, the Spring Hill Farm benefit trail ride that had been scheduled for September 6<sup>th</sup> at the Lane Road fields (011-052) has been cancelled; event organizers hope to hold the event in 2021.

## **IV. Adjournment**

As the first Monday of September falls on the Labor Day holiday, the next TRC meeting is scheduled virtually for Monday, September 14<sup>th</sup> at 9:00am.

Maintenance Supervisor Cavanaugh moved to adjourn the meeting; Planning Coordinator Hadik seconded the motion. The vote was seven in the affirmative with Messrs. D'Angelo, Lockwood, Quinn, Reishus, and Conservation Commission Designee absent; motion carried.

The meeting was adjourned at 9:11am.

Respectfully Submitted,  
Caroline R. Wilson, Secretary