

**Town of Chester
Technical Review Committee Meeting
Monday, September 13, 2021
Town Hall Meeting Room
Draft Minutes**

I Preliminaries

**9:00am Call the Meeting to Order
Roll Call**

**Chairman's Additions or Deletions
Approval of Minutes – 7/12/2021**

Applications:

Sandford Surveying – Derry Rd. & East Derry Rd. Subdivision – M/L 001-084 & 001-084-001

Any Other Business

Date of Next Meeting & Adjournment

1.1 Call to Order

Vice Chair Berube called this meeting of the Technical Review Committee (TRC) to order at 9:04am.

1.2 Roll Call

Members Present

Aaron Berube, Police Chief; Vice Chair
Paul Cavanaugh, Maintenance Supervisor
Debra Doda, Town Administrator
Phil Gladu, Acting Fire Chief
Andrew Hadik, Town Planner
Mike Oleson, Road Agent
Corinna Reishus, Recreation Director
Caroline Wilson, Building Department Administrative Assistant; Secretary

Members Absent

Myrick Bunker, Building Inspector / Code Enforcement Officer; Chair
Chester Academy Designee
Conservation Commission Designee
Stephen D'Angelo, Selectman
Health Officer

Others Present at Various Times

Bob Kilmer, Sandford Surveying

1.3 Chairman's Additions or Deletions

None.

II. Old Business

2.1 Approval of Minutes – July 12, 2021

Maintenance Director Cavanaugh moved to accept the Technical Review Committee minutes of July 12, 2021 as written; Town Administrator Doda seconded the motion. The vote was seven in favor with Messrs. Bunker, D'Angelo, Chester Academy Designee, Conservation Commission Designee, and Health Officer absent; motion carried.

III. New Business

3.1 Sandford Surveying – Derry Rd. & East Derry Rd. Subdivision – M/L 001-084 & 001-084-001

Bob Kilmer appeared before the TRC to outline the basic details of the proposed five-lot subdivision at Derry Rd. & East Derry Rd. Four of the five proposed lots would be accessed via Derry Rd. Lots 001-084-103 and 001-084-104 would share a driveway approach. Mr. Kilmer noted that his firm has made application to NHDOT for the driveways on Derry Rd.

When East Derry Rd. was rebuilt last year, Road Agent Oleson had a conversation with one of the property owners (not present) regarding manure runoff. Mr. Oleson observed said runoff to be coming from the farm across the street onto the lots in question. Mr. Oleson noted that the property owners had expressed that they were going to mitigate this situation; Mr. Oleson is not aware if that had happened.

Since some of these lots will have frontage on both roads, it was mentioned that perhaps a condition of “no additional driveways” or a note that “any additional driveways require town and/or state approval” could be added to the approvals.

Road Agent Oleson added that any driveways with a grade between 8%-10% are required to be certified.

Town Planner Hadik expressed concern with line-of-sight issues for the proposed driveways on Derry Rd. Road Agent Oleson noted the sightline was cleared back a couple years ago, but the brush fills in very quickly. It will be crucial that this vegetation is managed.

Mr. Kilmer noted that his firm has sent drainage calculations to the town's engineer, Dubois & King.

Mr. Kilmer realizes that various kinds of relief will need to be obtained from the Zoning Board of Adjustment.

TRC recommends the applicant consult the Building, Planning, and Police Departments and Conservation Commission for this proposal.

3.2 Any Other Business

None.

IV. Adjournment

The next TRC meeting is scheduled for Monday, October 4, 2021 at 9:00am in the Town Hall Meeting Room.

Maintenance Director Cavanaugh moved to adjourn the meeting; Road Agent Oleson

seconded the motion. The vote was seven in favor with Messrs. Bunker, D'Angelo, Chester Academy Designee, Conservation Commission Designee and Health Officer absent; motion carried.

The meeting was adjourned at 9:33am.

Respectfully Submitted,
Caroline R. Wilson, Secretary