

**Town of Chester
Technical Review Committee Meeting
Monday, February 7, 2022
Town Hall Meeting Room
Approved Minutes**

I Preliminaries

**9:00am Call the Meeting to Order
Roll Call**

**Chairman's Additions or Deletions
Approval of Minutes – 11/1/2021**

Applications:

Winter Carnival at Spring Hill Farm – Feb. 26, 2022 from 2-7pm

Any Other Business

Date of Next Meeting & Adjournment

1.1 Call to Order

Chairman Bunker called this meeting of the Technical Review Committee (TRC) to order at 9:02am.

1.2 Roll Call

Members Present

Aaron Berube, Police Chief; Vice Chair

Myrick Bunker, Building Inspector / Code Enforcement Officer; Chair

Paul Cavanaugh, Maintenance Director

Debra Doda, Town Administrator

Corinna Reishus, Recreation Director / Facilities

Caroline Wilson, Building Department Administrative Assistant; Secretary

Members Absent

Chester Academy Designee

Conservation Commission Designee

John Dalrymple, Groundskeeper / Health Officer

Stephen D'Angelo, Selectman

Phil Gladu, Fire Chief

Andrew Hadik, Town Planner

Others Present at Various Times

Chris Hadik, 300th Committee Member

Steph Landau, Selectman

1.3 Chairman's Additions or Deletions

None.

II. Old Business

2.1 Approval of Minutes – November 1, 2021

Recreation Director Reishus moved to accept the Technical Review Committee minutes of November 1, 2021 as written; Town Administrator Doda seconded the motion. The vote was five in favor with Messrs. Dalrymple, D'Angelo, Gladu, Hadik, Chester Academy Designee, and Conservation Commission Designee absent; motion carried.

III. New Business

3.1 Winter Carnival at Spring Hill Farm – Feb. 26, 2022 from 2-7pm

Recreation Director Reishus outlined the Winter Carnival schedule of events:

Activity	Sponsoring group(s)	Time
Kids' games, ice skating, snowshoeing, wagon rides, hot cocoa, etc.	Recreation, SHF Committee	2:00-4:00pm
Chili cookoff	Chester Academy PTA	4:00-5:00pm
Bonfire & s'mores	300 th Committee, Lions Club, Scouts	5:00-7:00pm

Road Agent Oleson (not present) agreed to plow the parking area for this event. Selectman Myette (not present) is going to communicate with Mr. Oleson that parking will be on the field across from SHF.

Ms. Reishus requested that a Fire Department representative (not present) ensure the pond's ice is thick enough for skating. There will not be sledding on the big hill because the brush could scratch sleds.

Per RSA, the BOS need to grant permission for the bonfire. TA Doda will create a permission form for this purpose.

Using either propane-fueled outdoor heaters or burn barrels for hand-warming was discussed. Fire Chief Gladu (not present) will be consulted on this.

Five ABI trash barrels and two accessible portable toilets will be on premises.

Vice Chair Berube suggested checking the law regarding wheel covers for the tractor-pulled wagon.

Ms. Reishus will meet with Fire Chief Gladu about this event.

TRC recommends the applicant consult with Fire, Highway, Recreation, and Administration departments for this event.

3.2 Any Other Business

Although Town Meeting is a recurring event, Ms. Reishus heard that there may be a different seating configuration in the MPR next month to accommodate social distancing. It was noted that contact should be made with a Fire Department representative (not present) regarding this event to ensure life safety codes are met.

IV. Adjournment

The next TRC meeting is scheduled for Monday, March 7, 2022, at 9:00am in the Town Hall

98 Meeting Room.

100 **Maintenance Director Cavanaugh moved to adjourn the meeting; Town Administrator**
102 **Doda seconded the motion. The vote was five in favor with Messrs. Dalrymple, D'Angelo,**
104 Gladu, Hadik, Chester Academy Designee, and Conservation Commission Designee
absent; motion carried.

104 The meeting was adjourned at 9:18am.

106 Respectfully Submitted,

108 Caroline Wilson, Secretary