

**Town of Chester
Technical Review Committee Meeting
Monday, August 5, 2019
Municipal Complex Meeting Room
Approved Minutes**

I Preliminaries

9:00am Call the Meeting to Order
Roll Call
Chairman's Additions or Deletions
Approval of Minutes
Webpage
Application Form
Chester Democrats Small Business Fair
Town Fair
Lions Club Yard Sale
Any Other Business
Date of Next Meeting & Adjournment

1.1 Call to Order

Chairman Bunker called this meeting of the Technical Review Committee (TRC) to order at 9:02am.

1.2 Roll Call

Present

Aaron Berube, Police Chief; Vice Chair
Myrick Bunker, Building Inspector / Code Enforcement Officer; Chair
Paul Cavanaugh, Maintenance (arrived 9:22am)
Steve D'Angelo, Selectman
Andrew Hadik, Planning Coordinator
Mike Oleson, Road Agent
Darrell Quinn, Health Officer
Corinna Reishus, Recreation Director
Caroline Wilson, Building Department Administrative Assistant; Secretary

Absent

Greg Bolduc, Fire Chief
Darrell Lockwood, Superintendent, Chester Academy
Scott Newnan, Lieutenant, Fire Department

1.3 Chairman's Additions or Deletions

Recreation Director Reishus added Town Fair and Lions Club Yard Sale to New Business.

II. Old Business

2.1 Approval of Minutes: July 8, 2019

Recreation Director Reishus moved to accept the Technical Review Committee meeting

minutes of July 8, 2019 as written; Selectman D'Angelo seconded the motion. The vote was six in favor with Mr. Quinn abstaining due to absence and Mr. Cavanaugh yet to arrive; motion carried.

2.2 Webpage

A screenshot of the TRC webpage as it presently appears was printed and passed around the table; it looks good so far.

2.3 Application Form

Chairman Bunker created a draft TRC application form for subdivisions, site plan review and similar projects.

There is not yet a TRC application for events; Recreation Director Reishus suggested referring applicants to the appropriate facilities usage form which advises that they may be subject to technical review.

Chairman Bunker will send the draft application form to the Committee so that members may review it for acceptance next meeting.

III. New Business

3.1 Chester Democrats Small Business Fair

The Chester Democrats Small Business Fair is scheduled for Saturday, March 28, 2020 in the MPR.

TRC discussion is postponed until the next meeting with Fire Department designee(s) present.

3.2 Town Fair

Town Fair is scheduled for Saturday, September 7, 2019 at the ball fields on Murphy Drive.

Vice Chair Berube will apply for the State parade permit.

TRC recommends the applicant see the Fire & Police departments for this event.

3.3 Lions Club Yard Sale

The Lions Club yard sale is scheduled for Saturday, August 24, 2019 in the parking lot in front of the French Fields.

There will be a 10' x 20' tent; which does not require a permit.

3.4 Any Other Business

- Planning Coordinator Hadik asked if two-lot subdivisions should be required to undergo technical review; Chairman Bunker said yes.
- Recreation Director Reishus advised Nyles Johnson to contact the Police Department

104 regarding the application to hold cross country meets at Wason; Vice Chair Berube has
not yet been contacted by Mr. Johnson.

- 106 • Planning Coordinator Hadik wondered if Eversource should consult the TRC on their
conditional use permit and wetlands permit due to potential road impact. Road Agent
108 Oleson isn't too concerned about Eversource; he has a good working relationship with
them -- they have always been proactive about minimizing impact and repairing whatever
they damage.
- 110 • Selectman D'Angelo noted that an ordinance is being created for 5G utilities; 5G
contractors will likely be required to undergo technical review prior to seeing the Planning
112 Board.
- 114 • Selectman D'Angelo noted that a police traffic detail ordinance is being created as well.
- 116 • Selectman D'Angelo suggested recording TRC meetings moving forward; and to let the
PACT Committee know for labeling purposes.

116 **IV. Adjournment**

118 The next TRC meeting is scheduled for Monday, September 9, 2019 at 9:00am in the Municipal
120 Complex Meeting Room.

122 **Vice Chair Berube moved to adjourn the meeting; Chairman Bunker seconded the motion.**
124 **The vote was eight in the affirmative; motion carried.**

126 The meeting was adjourned at 9:34am.

128 Respectfully Submitted,
Caroline R. Wilson, Secretary