

**Town of Chester
Technical Review Committee Meeting
Monday, February 3, 2020
Municipal Complex Meeting Room
Approved Minutes**

I Preliminaries

9:00am Call the Meeting to Order

Roll Call

Chairman's Additions or Deletions

Approval of Minutes – 1/6/2020

Advisory Letter to Groups

Applications:

PD Comedy Night – Sat. 3/7/2020 in MPR (inclement weather date: 4/4/2020)

Any Other Business

Date of Next Meeting & Adjournment

1.1 Call to Order

Chairman Bunker called this meeting of the Technical Review Committee (TRC) to order at 9:18am.

1.2 Roll Call

Members Present

Myrick Bunker, Building Inspector / Code Enforcement Officer; Chair

Steve D'Angelo, Selectman

Debra Doda, Town Administrator

Andrew Hadik, Planning Coordinator

Darrell Quinn, Health Officer

Corinna Reishus, Recreation Director

Will Sable, Police Department Designee

Caroline Wilson, Building Department Administrative Assistant; Secretary

Members Absent

Aaron Berube, Police Chief; Vice Chair

Greg Bolduc, Fire Chief

Paul Cavanaugh, Maintenance Supervisor

Darrell Lockwood, Superintendent, Chester Academy

Mike Oleson, Road Agent

Conservation Commission Designee

1.3 Chairman's Additions or Deletions

Chairman Bunker noted that the meeting convened late in order to achieve quorum.

Review of the Police Department Comedy Night application was added to New Business.

52 **II. Old Business**

54 **2.1 Approval of Minutes – January 6, 2020**

56 Planning Coordinator Hadik moved to accept the Technical Review Committee minutes of
57 January 6, 2020 as written; Selectman D'Angelo seconded the motion. The vote was four
58 in favor with Messrs. Bunker, Quinn, and Reishus abstaining and Messrs. Berube,
59 Bolduc, Cavanaugh, Lockwood, Oleson, and Conservation Commission Designee
60 absent; motion carried.

62 **2.2 Advisory Letter to Groups**

64 TA Doda read aloud the edited advisory letter; it was agreed that the letter is a good introduction
65 to the TRC. The letter will be sent to a list of potential applicants (to be provided by Recreation
66 Director Reishus).

68 **III. New Business**

70 **3.1 Police Department Comedy Night – Evening of Saturday 3/7/2020 (inclement
71 weather date: 4/4/2020) in MPR**

72 Sergeant Sable explained that this will be the fourth annual PD Comedy Night event. It is a
73 BYOB event expected to draw a couple hundred attendees. A police detail from another agency
74 will be engaged to avoid conflict-of-interest.

75 TRC recommends the applicant consult Town Administration (Kitchen), Police, and
76 Recreation departments for this proposal.

80 **3.2 Any Other Business**

- 82
- TA Doda has incorporated the Frequently Asked Questions into the main TRC webpage.
 - Recreation Director Reishus noted that the February 7th Mother/Son Dodgeball event will
- 84 be held at Chester Academy instead of the MPR.

86 **IV. Adjournment**

88 The next TRC meeting is scheduled for Monday, March 2, 2020 at 9:00am in the Municipal
89 Complex Meeting Room.

90 Recreation Director Reishus moved to adjourn the meeting; Police Sergeant Sable
91 seconded the motion. The vote was seven in the affirmative with Messrs. Berube,
92 Bolduc, Cavanaugh, Lockwood, Oleson, and Conservation Commission Designee
93 absent; motion carried.

96 The meeting was adjourned at 9:31am.

98 Respectfully Submitted,
Caroline R. Wilson, Secretary