**Town of Chester**

**Zoning Board of Adjustment**

**October 17, 2023**

**Town Hall**

**7:00 PM**

**Approved Minutes**

**Members Present:**

Vice-Chair Kevin Scott

Jack Cannon

William Gregsak

Jason Walsh

**Members Absent:**

Selectman Dick Trask, Select Board Liaison

Chair Billie Maloney

Rick Snyder, Alternate and Planning Board Liaison

**Agenda**

1. **Call to Order/Roll Call**
2. **Non-Public Session 91-A:3(II)(c) if needed**
3. **Approval of Meeting Minutes: August 15, 2023**
4. **Public Hearing**
5. **Correspondence – spam from Florida resident**
6. **Updates**

**1. Trudeau**

**2. Financials**

**3. Fall Conference – Saturday, October 21st**

**4. Rules of Procedure/Dept. Heads Plan - Tabled**

**5. 2024 Filing Deadlines**

**6. RTK – Review/Resealing Procedure/Schedule**

**7. Termination of Old Variances – now expired**

**7. Adjournment**

**1. Call to Order**

Vice Chair Scott called the meeting to order at 7:00 PM. By Roll Call were present: Vice-Chair Scott, Jack Cannon, Bill Gregsak, and Jason Walsh.

**2. Approval of Meeting Minutes**

**August 15, 2023**

***Mr. Gregsak motioned to approve the August 15, 2023 meeting minutes. Mr. Walsh seconded the motion. A vote was taken, all were in favor, the motion passed 4-0-0.***

**3. Public Hearings**

1. The application of Nadia Wright d/b/a Juliano’s Pools on behalf of Mark Marcon and Lynda Marcon

For a Variance from Article 5, Section 5.7.5.4 and Article 5, Section 5.7.8, Table 2 (Table of Dimensional Requirements - Wetlands) to permit an 18’x36’ in ground pool located 40’ from the edge of wetlands where 75’ are required

On the premises known as and numbered Map 011, Lot 53, 491 Lane Road in the R-1 Residential zoning district.

Vice Chair Scott read out loud the Public Hearing Notice. As the applicant and no one from the public were present Vice-Chair Scott reviewed other business until 7:12 PM. Ms. Hoijer noted she received no notification from the applicant as of the close of business today but noted Chair Maloney asked that a site walk be scheduled.

***Vice-Chair Scott motioned to have a site walk on the property on Friday, October 27, 2023 at 1:00 PM and to continue the hearing until November 21, 2023 at 7:00 PM, third on the agenda. Mr. Gregsak seconded the motion. A vote was taken, all were in favor, the motion passed 4-0-0.***

**4. Correspondence – spam from Florida resident**

Some members of the Board received the same spam letter from a resident in Florida.

**5. Updates**

Ms. Hoijer phoned Ms. Trudeau but did not hear back relative to her permit status.

Financials were provided for the months of August and September and revenues for the first quarter.

Vice-Chair Scott reminded everyone that Saturday is the Fall Zoning Conference.

The Board agreed to table review of the Rules of Procedure until Chair Maloney and Mr. Snyder can be here. Ms. Hoijer provided a copy of the 2024 Dept. Head’s Plan.

Ms. Hoijer provided the 2024 Filing Deadline Schedule and a Schedule for Review of Sealed Minutes. Ms. Hoijer provided a copy of the termination of old variances notice which have expired.

**6. Adjournment**

***Vice Chair Scott motioned to adjourn the meeting at 7:20 PM. Mr. Gregsak seconded the motion. A vote was taken, all were in favor, the motion passed 4-0-0.***

Respectfully submitted,

Nancy J. Hoijer,

Recording Secretary